

CabinetDate and Time - **Monday 4 November 2019 – 6:30pm**Venue - **Council Chamber**

Councillors appointed to the Committee:

Councillor D.B. Oliver (Leader), Mrs C.A. Bayliss, J.H.F. Brewerton, C.A. Clark, Mrs D.C. Earl-Williams, K.M. Field, S.M. Prochak (Deputy Leader) and J. Vine-Hall.

AGENDA**1. MINUTES**

To authorise the Leader to sign the Minutes of the meeting held on 30 September 2019 as a correct record of the proceedings.

2. APOLOGIES FOR ABSENCE**3. ADDITIONAL AGENDA ITEMS**

To consider such other items as the Leader decides are urgent and due notice of which has been given to the Head of Paid Service by 9:00am on the day of the meeting.

4. URGENT DECISIONS

The Leader to give details of those reports that have been referred to the Chairman of the Council to consider designating as urgent, in accordance with Rule 17 of the Overview and Scrutiny Procedure Rules contained within Part 4 of the Council Constitution, and to which the call-in procedure will not therefore apply.

5. DISCLOSURE OF INTERESTS

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

At the discretion of the Leader, the order of the items set out in the agenda may be varied

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Tel: 01424 787813

**Rother District Council aspiring to deliver...
an Efficient, Flexible and Effective Council, Sustainable Economic Prosperity,
Stronger, Safer Communities and a Quality Physical Environment**

6. **PROPOSED CHANGES TO PUBLIC SPEAKING AT PLANNING COMMITTEE** (Pages 1 - 24)
7. **LAND AT THE SALTS, RYE** (Pages 25 - 34)
8. **DEVELOPMENT OF LAND AT BARNHORN GREEN, BEXHILL** (Pages 35 - 42)
9. **1066 COUNTRY WALK PATHWAYS - GRANT FUNDING** (Pages 43 - 46)
10. **BEXHILL TOWN CENTRE STEERING GROUP** (Pages 47 - 52)
11. **DISTRICT OF ROTHER (OFF-STREET) PARKING PLACES ORDER 2019** (Pages 53 - 86)
12. **LAND AT LITTLE COMMON RECREATION GROUND** (Pages 87 - 92)
13. **FEES AND CHARGES** (Pages 93 - 110)
14. **REVENUE BUDGET AND CAPITAL PROGRAMME MONITORING QUARTER 2 2019-20** (Pages 111 - 120)

Malcolm Johnston
Executive Director

Agenda Despatch Date: 25 October 2019

Rother District Council

Report to	-	Cabinet
Date	-	4 November 2019
Report of	-	Councillor Jonathan Vine-Hall, Chairman of Planning Committee
Subject	-	Proposed Changes to Public Speaking at Planning Committee

Recommendation to COUNCIL: That:

- 1) the proposed revised public speaking scheme as set out in Appendix 3 to the report and revised Code of Practice document as set out in Appendix 4 to the report be agreed; and thereafter any minor changes to the public speaking system and/or the Code of Practice to be delegated to the Executive Director in consultation with the Chairman of Planning;
 - 2) non-Planning Committee Ward Members speaking under the scheme be encouraged to submit a brief summary of the issues they would raise in advance of the meeting to be circulated to the Planning Committee;
 - 3) the word 'interspersed' be added in the Ward Member column in the table at Appendix 3 to the report;
 - 4) Members calling in an application must attend the relevant Planning Committee, send a Member on their behalf or provide an apology / reason for non-attendance; and
 - 5) the revised scheme be reviewed after 12 months.
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Foreword

This report was considered by the Planning Committee at its meeting held on 12 September 2019 and the Overview and Scrutiny Committee (OSC) at its meeting held on 14 October 2019. The report has been reproduced in full for Cabinet; the comments of the Planning Committee and Overview and Scrutiny Committee and the resulting Minutes have been reproduced at Appendices 5 and 6 to this report.

The Planning Committee recommended that in order to ensure adherence to the time constraints and for Ward Members to feel that they had sufficient time, non-Planning Committee Ward Members speaking under the scheme be encouraged to submit a brief summary of the issues they would raise in advance of the meeting which would be circulated to the Planning Committee.

In addition the Planning Committee Members raised concerns over Councillors who called-in applications to the Planning Committee and who were then not present to address the Planning Committee on the rationale for the call-in. The Committee agreed to recommend that Members calling in an application must attend the relevant Planning Committee, send a Member on their behalf, or provide an apology / reason for non-attendance.

At the OSC two additional recommendations were made, adding the word “interspersed” into the Ward Member column of Appendix 3 and requesting that the scheme be reviewed after 12 months.

Introduction

1. The Planning Committee plays a role in considering and determining planning applications, dealing with the more complex schemes against the National Planning Policy Framework, Development Plan and all other material considerations. In 2016, the Council adopted a public speaking scheme at Planning Committee meetings to be kept regularly under review for its effectiveness.
2. The purpose of public speaking at Planning Committee is to add value to the process of decision making. At the same time it must be cost effective and administratively manageable to operate both at Planning Committee and by officers prior to Committee.
3. The Public Speaking Scheme forms part of the Constitution and any changes to the Council’s Constitution must be made via the Council’s Overview and Scrutiny Committee (OSC) that recommends changes to the Cabinet and ultimately full Council and thereafter incorporated into the Statement of Community Involvement (SCI). The Planning Committee is therefore requested to consider and approve the contents of this report and make any additional comments which will be submitted to the OSC to aid their deliberations.

Current system and proposals for change

4. The current petition-based scheme for public speaking was introduced at the end of 2016 (Appendix 1) and allows interested parties to address the Planning Committee for a period of five minutes (one in support and one against) on the proviso that a petition containing at least 10 signatories is submitted prior to this and within the statutory publicity period of the application (21 days). The system also allows Members of the Planning Committee to ask the speaker questions on the content of their speech. The system was subject to a review after 12 months (in consultation with the then Chairman and Vice-Chairman of the Planning Committee) which concluded that *“The new system has bedded-in well and it has not been onerous or costly to operate.”*
5. The system has now been in operation for 2½ years and during this period 41 applications have been subject to public speaking, out of 250 applications considered at Planning Committee (c16%). However, the current system has a number of shortfalls which we believe need to be addressed. These are:-
 - a. The petition system acts to discourage members of the public from speaking by requiring 10 signatories and having to be submitted within the 21 day statutory publicity period. Firstly, many changes can happen through the course of a planning application and after the 21 notice period which might trigger objection or support. Secondly, residents may not become aware of an application in the 21 period for any number of valid reasons. The requirement to submit a petition can be seen as a frustration

to those who wish to speak at Planning Committee, particularly on smaller applications. In addition, the burden of gaining 10 signatures acts to frustrate residents who are forced to gain signatures of other residents who may simply sign as an act of friendship as opposed to having an active interest in the application.

- b. Requiring a group of unconnected petitioners to agree who should be the spokesperson can serve to cause additional frustration amongst residents where it is unlikely that one person can comfortably rely on another to state their case.
 - c. Parishes have not been given any right to speak beyond competing to become the petitioner or through their local Ward Member. Parishes often have the best understanding of the impact of a development and there have been cases in the past where Ward Members were not prepared to support Parish Council views or the opinion of a majority of residents. In addition, cross-Parish involvement is required where applications cross boundaries.
 - d. The current system does not explicitly allow the use of visual aids by speaker nor does it explicitly allow for a Chairman's discretion to apply.
6. Attached at Appendix 2 is an audit of the current public speaking systems in place across Sussex. The table also sets out the potential speaker time per application. The majority of these schemes allow for between 2 and 6 speakers, the majority being 6 speakers in total (depending on the size of an application) mostly for 3 minutes each to address the Planning Committee in support or to oppose a scheme; a separate slot for both Parish and Town Councils and the Ward Member is also common practice. The time slots are all equitable in length in order to be fair to all involved in the process. The only public speaking schemes which allow for Planning Committee Members to ask questions of the speakers are both the petition based schemes currently in operation at Rother and Hastings Councils. These public speaking systems are administered by the relevant Democratic Services function of the Council either on the days leading up to or on the day of Planning Committee.
7. Taking into account the relative merits of the current petition system (in particular the ability of the Planning Committee to ask questions of the speaker), the positives of those other systems in operation (equity and fairness) and the desire to give greater say to Parish and Town Councils Appendix 3 sets out a proposed revised scheme, with details of the proposed Code of Practice at Appendix 4.

Conclusion

8. It is considered that whilst the current petition based public speaking system has worked reasonably well it can be perceived as being complex and may act to discourage residents and not bring a higher level of openness and fairness to the planning process.
9. The recommendation seeks to set Rother as an example of openness, transparency and fairness in the planning process by standing out amongst other local authorities having come from behind in the past.

10. Having looked at other public speaking systems across both East and West Sussex it is considered that the proposed revised system, including a slot for Parish and Town Councils and the ability for up to three speakers in support or against for major applications (up to two for Minor/Others and one speaker for and against for household applications) is appropriate. Visual aids will be acceptable if they have been included in any representations submitted as part of the application process (and received before the Agenda is published). This will take into consideration good timely decision making and time constraints of the Planning Committee. The use of a petition would no longer be required.
11. The Planning Committee is invited to consider and agree the proposals within the report and make any supplementary comments to the OSC. The OSC will be invited to consider these matters, together with any comments from the Planning Committee and recommend to Cabinet and thereafter full Council that the Constitution and the Statement of Community Involvement (SCI) be amended to reflect these changes.

Councillor Jonathan Vine-Hall, Chairman of Planning Committee
Councillor Sue Prochak Vice-Chairman of Planning Committee

Risk Assessment Statement

Failure to regularly review and streamline Committee processes may result in unnecessarily protracted meetings, reputational damage and potentially poor decision making.



Policy concerning planning application petitions and public speaking at Planning Committee

This note advises on the procedures for submitting a petition in respect of a planning application and the circumstances and practice where there is an opportunity to speak at the Council's Planning Committee meeting.

The practice was first adopted at the full Council on 16th May 2016

Background

The Council allows the opportunity for the public to address the Planning Committee in cases where a petition of objection or support has been submitted in respect of a current application *and* where the final decision on that application is to be taken by the Planning Committee, rather than where the application is decided under delegated authority (by officers).

Note: Representations on planning applications can also be made by individuals or other bodies but those individual objectors to, or supporters of, a planning application are not permitted to address the Committee.

Publicity for planning applications

Publicity for planning and other applications is undertaken in several ways:

1. By the posting of public "Pink Notices" on and around the application site.
2. By advertisement in the local press where there is a statutory requirement to advertise particular applications.

3. On a published Weekly List of applications posted on the Council website and sent to all Parish and Town Councils.
4. By way of the "My Alerts" system used to notify those residents who subscribe, of any planning application within 400 metres of their property.

When a petition may be submitted

Petitions will only be accepted for planning (and other related) applications that are specifically the subject of statutory publicity.

Note: Matters that are not subject to publicity include: minor amendments to existing permissions; applications to discharge conditions; notifications from Statutory Undertakers; Householder Prior Notification applications; applications for works to trees in Conservation Areas; applications for the display of advertisements and determinations of lawfulness relating to a proposed use or development.

The grounds a petition may cover

Any petition must raise material planning matters relevant to the application. The Council cannot deal with non-planning issues. For examples of material planning considerations see

https://www.planningportal.co.uk/faqs/faq/4/what_are_material_considerations

The definition of a petition for the purposes of this procedure

For the purposes of this procedure a petition (which may contain objections to, or support for, a planning application) shall be one that contains 10 or more signatories.

Note: Petitions submitted in respect of speaking at Planning Committee are distinct from the Council's general Petition Scheme which operates independently from this scheme and deals with all non-planning related matters.

What form should a petition take?

Petitions should:

1. Relate to material planning matters relevant to the application.
Note: The Council reserves the right to reject any petition which in its opinion contains comments that are deemed to be potentially libelous, defamatory, threatening, abusive or contravenes the provisions of the Equality Act 2010
2. Be submitted to the Service Manager — Strategy and Planning and make clear reference to the relevant planning application number.
3. Contain a point of contact (Head Petitioner).
4. Contain names and addresses with original signatures. If a petition is submitted 'on-line' the original must also be submitted as an original hard copy.
Note: Any petition submitted will become a public document and will be published on the internet, although all signatures will be redacted from the petition before it is posted publicly on the Council's website.
5. Be an original copy (and not a photocopy) and,
6. If the petition contains multiple sheets, each sheet of signatures should include the application number and the same reasons for objection/comment/support as the front page.

Presentation of a petition

Any petition opposing or supporting an application should be presented clearly and succinctly. Although there is no prescribed format the Appendix sets out a suggested guide to the essential information. Each page should use the same format to relate all signatories to the same grounds of objection or support.

Timescale for submitting a petition

The statutory period for public consultation on planning and related applications is normally 21 calendar days from the date of the relevant statutory advert. Petitions (affording the possibility of speaking at the Planning Committee) will only be accepted within this period.

Note: The contents of any late petition will still be considered when the planning application is decided even if there is no opportunity for public speaking.

Note: where an application is subject to both a (pink) site notice and a notice in a local newspaper on different dates the 21 day period shall be taken as the latter date.

Submission of a petition

Petitions may be submitted on-line via planning@rother.gov.uk or sent to:

Service Manager - Strategy and Planning
Town Hall
Bexhill on Sea
TN39 3JX

However, where a petition is submitted by email the original copy of any petition of objection or support must also be posted or delivered to the above address.

Consideration of a petition

Under the Standing Orders of the Council many planning applications are decided under delegated powers by an authorised planning officer, rather by the Planning Committee. However the contents of all petitions accepted will be considered as part of the determination of the particular planning application wherever a final decision is being made.

Invitations for petitioners to address the Planning Committee in person will only be sent where the application is a matter to be determined by the Committee. This means that where an application is to be determined under delegated authority and has not been referred to the Planning Committee, there will be no opportunity for petitioners to address the Planning Committee.

Invitation to address the Planning Committee

In cases where the application is to be considered by the Planning Committee only the Head Petitioner(s) or a nominated representative for the petitioners as well as

the applicant's agent (or the applicant where no agent is employed) will be invited, by letter/email, to speak at the Planning Committee meeting. This invitation will normally be made about one week before the Committee meeting when the agenda is published. At that time speakers will also be advised of the procedures for speaking at the committee.

Where two (or more) petitions of objection have been received relating to the same application, and the matter is being reported to Committee, the Head Petitioners will be invited beforehand to decide together on a single spokesperson to present the case for both.

Where a petition of support has been received and the matter is being reported to committee, the Committee will hear the petition in support, together with the applicant, even if there is no petition against the proposal.

If either a petitioner or the applicant/agent invited to address the Planning Committee chooses not to speak at the meeting, the Committee may still hear the other party.

Procedure at Planning Committee

- At the Planning Committee the application will be called. After any introduction by the planning officer, the Committee Chairman will invite the Head Petitioner (or representative) *objecting* to the application to address the Planning Committee for a maximum of five minutes. The speaker should direct their presentation to the Committee, reinforcing or amplifying representations already made to the Council in writing on the petition. New material should not be introduced and new documents cannot be presented to the Committee. At the end of the five minutes allotted speaking time the Chairman will permit Members to ask questions of the speaker relating to any points made. Members present, who are not members of the Planning Committee may also ask questions at the direction of the chairman of the Committee.
- The process will then be repeated for any petition *supporting* the proposal and finally for the applicant/agent who will have the opportunity to explain the proposal, also having regard to the objections raised. After each presentation the Chairman may

permit Members to ask questions of the speaker relating to any points made

- Following the opportunity for public speaking no further representations can be made and the Committee will then debate the application in public and proceed to make a decision.

Note: The adopted practice only allows representatives to address the Planning Committee directly. There is no opportunity for objectors/supporters to cross examine one another councillors or officers.

Note: Where a matter is deferred to a subsequent Planning Committee neither the petitioners nor the applicant will be invited to address the Committee a second time unless the reason(s) for deferral raise(s) completely new issues and representations have been made on these new issues as a result of any further public consultation.

APPENDIX

Suggested format of a petition

Application Reference:	
Address of application:	
Name of contact (Head Petitioner)	
Contact (address, daytime telephone number and email):	

Type of petition [OBJECT or SUPPORT]
Grounds of objection/support

Name	Address	Signature

Update: November 2018

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PUBLIC SPEAKING ARRANGEMENTS (PLANNING COMMITTEE) ACROSS EAST AND WEST SUSSEX

Authority	Speaking FOR	Speaking AGAINST	Total speakers	Parish	Ward Member -WM	Question the Speaker	Admin of System DS = Demo Services	Max Time per application
Adur	3 mins max slot	3 mins max slot	6	Can register in For or Against	3 mins	NO	Democratic Services 1 day before	9 mins
Arun	2 x 3 mins	2 x 3 mins	4	3 mins	3 mins	NO	Democratic Services	18 mins
Brighton & Hove	3 mins max slot	3 mins max slot	6	3 mins	3 mins	NO – only on clarification	Democratic Services 4 days before	12 mins
Chichester	3 x 3 mins	3 x 3 mins	6	3 mins	3 mins	NO	Democratic Services 1 day before	24 mins
East Sussex*	3 x 3 mins (inc. Applicant)	3 x 3 mins	6	Can register in For or Against	5 mins	NO	Democratic Services	23 mins
Eastbourne	1 x 3 mins	1 x 3 mins	2	No Parishes	3 mins	NO	Democratic Services 3 days before	9 mins
Hastings	1 x 5 mins Petition System	1 x 5 mins	2	No Parish	Yes	Yes	Democratic Services 3 days before	10 mins +WM + Q&A
Horsham	3 x 2 mins	3 x 2 mins	6	2 mins	Yes	NO	PBS/Democratic Services day before	14 mins + WM
Lowes	1 x 3 mins	1 x 3 mins	2	3 mins	3 mins	NO	Democratic Services 3 days before	12 mins
Mid Sussex	2 x 2 mins inc. Applicant 3 x 3 mins on MAJORS	2 x 2 mins 3 x 3 mins MAJORS	4 6	2 mins 3 mins MAJORS	Yes	NO	Democratic Services/Planning On day of committee	10 mins + WM 21 mins +WM - Major
Rother	1 x 5 mins petition	1 x 5 mins	2	Through petition	Yes	Yes	21 days of pink notice	10 mins + WM + Q&A
Wealden	2 x 2 mins –inc. Applicant 3 x 3 mins - Majors	2 x 2 mins 3 x 3 mins - Majors	4 6	Can register in For or Against	5 mins	NO	Democratic Services up to start of meeting	13 mins 23 mins - Major
Worthing	3 x 3 mins	3 x 3 mins	6	2 mins	5 mins	NO	Democratic Services	25 mins

* Note time not specified on website

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PROPOSED PLANNING COMMITTEE PUBLIC SPEAKING

	FOR	AGAINST	PARISH & TOWN	WARD MEMBER	QUESTION THE SPEAKER	ADMIN OF SYSTEM	MAX TIME PER APPLICATION
Rother – Proposed	Householder 1 x 5mins	Householder 1x 5mins	5 mins	5 mins	YES	Democratic Services <i>Registration will start at 2pm on the date that the agenda is published (Wednesday) and close at 4pm on Monday of Committee week (space subject to availability)</i>	20 minutes+ questions
	Minor/Other** 2 x 5 mins	Minor/Other** 2 x 5 mins	5 mins	5 mins	YES		30 mins + questions
	Major*** 3x 5 mins <i>(All the above including the applicant/ agent)</i>	Major*** 3x 5mins	5 mins <i>(Can be from adjoining Parish if application on a Parish Boundary but only one speaker as nominated by the Parish by resolution)</i>	5 mins	YES		40 mins + questions

Note: No petition will now be required

**Minor/Other – includes any non-major planning application (i.e listed building consents or developments up to 9 units or up to 1,000 sqm of commercial floorspace)

***Major – 10 units and above or above 1,000 sqm of commercial floorspace

Speakers may use visual aids which must have been provided in advance for circulation whether hard copy or computer generated and have been submitted with a comment on the application prior to the officer's report being completed.

Discretion will always sit with the Chairman regarding speaking in relation to speakers and times allowed.

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PROPOSED PUBLIC SPEAKING AT THE PLANNING COMMITTEE

Code of Practice

1. This Code of Practice explains the rules that apply to public speaking for planning applications of the Planning Committee. Planning applications which are decided by officers under Rother District Council's (RDC) scheme of delegation do not come before the Planning Committee and so public speaking rights do not apply in respect of them.
2. If you wish to check whether a planning application in which you are interested is on the agenda for the Planning Committee, please look at the Planning Committee agendas published on the Council website:

<https://rother.moderngov.co.uk/ieListMeetings.aspx?CId=135&Year=0>

The Planning Committee public speaking webpage is below:

<http://www.rother.gov.uk/article/528/Planning-Committee>

Agendas are published one week before each Planning Committee meeting.

3. If you wish to speak at a Planning Committee meeting, you **must** have previously made a written representation on the application. You can then register with Democratic Services by telephone on 01424 787811 or email to the following email address:

Democraticservices@rother.gov.uk

Registration will start at **2pm** on the date that the agenda is published (Wednesday) and close at **4pm** on Monday of Committee week (space subject to availability).

You will need to provide the following details:

- The application(s) in respect of which you wish to speak (including the reference).
 - Confirm that you have sent in a submission before the Planning Agenda was published (including the date and reference to any visuals you sent in).
 - Your name, full postal address, a contact telephone number and email address.
 - The speaker category which applies to you – objector; supporter; the applicant, an agent or another person on behalf of the applicant.
4. Each speaker will be allowed to address the Planning Committee for no more than **5 minutes**.

Householder	1 speaker each for and against
Minor/Other	2 speakers each for and against
Major	3 speakers each for and against

Above categories reflect national application thresholds

5. The Planning Committee meeting will be managed by the Chairman with the advice of the Officers of the Council. Where people have registered to speak, applications will be dealt with as follows:
 - The Chairman will introduce the application by reading out its reference number, address and report page number.
 - The Planning Officer will introduce the application and provide the Planning Committee with any update as necessary.
 - The Chairman will invite those who have registered to speak to come to the designated table and address the Planning Committee.
 - The Chairman will then invite Members of the Planning Committee to ask questions of each speaker on the content of their speech if so required. The Planning Committee will then debate and decide the application.

6. The order of speaking is as follows:
 - Nominated Parish representative.
 - Objectors.
 - Supporters including the applicant.
 - RDC Ward Member who does not sit on the Planning Committee.

7. You might find it helpful to write out your speech beforehand or at least to make notes about what you want to say to the Planning Committee. Your speech must relate solely to your written submission (which may include any visuals you submitted with your original submission). You must not introduce new arguments, additional information or hearsay which has not been subject to Council and public scrutiny. Please speak slowly and clearly into the microphone. Time limits will be strictly observed.

8. You must focus your comments only on your written submission and relevant planning issues, for example:
 - The external design, appearance and layout of the development.
 - The impact on trees and nature conservation or overshadowing and privacy.
 - Highway safety.
 - Planning policy and government guidance.

9. You should avoid referring to matters which are not relevant to planning, for example:
 - Boundary disputes or other property rights.
 - The applicant's motives, character or reputation.
 - The loss of property value or loss of a view.
 - Matters covered by other legislation.

10. You must not pass written material such as diagrams and photographs around the table to Members of the Planning Committee.

11. When you have finished Members of the Planning Committee will be given the opportunity to ask you questions on the content of your speech.
12. Once you have spoken and answered Committee questions you will not be allowed to speak again on that application at that meeting. However, if the application is deferred, you can register afresh to speak when the application is reconsidered at a subsequent meeting.

RDC 2019

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**Extract from Planning Committee Minutes
Monday 12 September 2019**

**PL19/57. PROPOSED CHANGES TO PUBLIC SPEAKING AT PLANNING
(13) COMMITTEE**

Consideration was given to the report of the Chairman and Vice-Chairman of the Planning Committee which detailed a number of proposed changes to the public speaking scheme for referral to the Overview and Scrutiny Committee (OSC), then onward recommendation and approval via Cabinet to full Council.

In 2016, the Council adopted a petition-based Public Speaking Scheme (PSS) that formed part of the Council's Constitution and was to be kept under review for its effectiveness; since its adoption there had been one review undertaken by the previous Planning Committee Chairman and Head of Strategy and Planning. Following research undertaken of neighbouring authorities' schemes, Appendix 3 appended to the report set out a proposed revised scheme. The Chairman thanked the officers for the preparation and research that had gone into compiling the report.

The Chairman highlighted the perceived shortfalls in the current scheme which included the requirement to organise a petition of 10 signatures or more within the 21 day statutory notice period; the requirement to identify one spokesperson to represent all the various views of objectors / supporters; the inability of Parish and Town Councils to speak without a petition; the inability to use visual aids and the Chairman's explicit discretion.

The proposed revised scheme no longer required the submission of a petition, included a slot for Parish and Town Councils, non-Planning Committee Ward Members, up to three speakers in support or against for major applications (up to two for Minor/Others and one speaker for and against for household applications) and was considered a much improved scheme. Visual aids would also be acceptable if they had been included in any representations submitted as part of the application process. It was advised that speakers would be allocated on a first-come, first served basis and the proposal that the scheme be administered by Democratic Services was achievable within current resources.

In order to ensure adherence to the time constraints and for Ward Members to feel that they had sufficient time, it was agreed that non-Planning Committee Ward Members speaking under the scheme be encouraged to submit a brief summary of the issues they would raise in advance of the meeting which would be circulated to the Planning Committee.

Whilst not directly related to the public speaking scheme, Members raised concern over Councillors who called-in applications to the Planning Committee and who were then not present to address the Planning Committee on the rationale for the call-in; there had been one

such occurrence at this meeting. Clearly, there would be occasions where extenuating circumstances prevented a Member from attending the Planning Committee, even if they had called-in an application for consideration. The Committee agreed to recommend that Members calling in an application must attend the relevant Planning Committee, send a Member on their behalf, or provide an apology / reason for non-attendance.

RESOLVED: That:

- 1) the proposed revised public speaking scheme as set out in Appendix 3 to the report and revised Code of Practice document as set out in Appendix 4 to the report be agreed and referred to the Overview and Scrutiny Committee for onward recommendation and approval; and thereafter any minor changes to the public speaking system and/or the Code of Practice to be delegated to the Executive Director in consultation with the Chairman of Planning;
- 2) non-Planning Committee Ward Members speaking under the scheme be encouraged to submit a brief summary of the issues they would raise in advance of the meeting to be circulated to the Planning Committee; and
- 3) Members calling in an application must attend the relevant Planning Committee, send a Member on their behalf or provide an apology / reason for non-attendance.

**Extract from Overview and Scrutiny Committee Minutes
Monday 14 October 2019**

**OSC19/28. PROPOSED CHANGES TO PUBLIC SPEAKING AT PLANNING
(5) COMMITTEE**

Members considered the report of the Chairman and Vice-Chairman of the Planning Committee which had been considered by the Planning Committee at its meeting held on 12 September 2019, detailing a number of proposed changes to public speaking at the Planning Committee.

The Chairman welcomed the Chairman and Vice-Chairman of the Planning Committee to the meeting, who led Members through the report.

The proposed revised scheme no longer required the submission of a petition, included a slot for Parish and Town Councils, non-Planning Committee Ward Members and up to three speakers in support or against for major applications (up to two for Minor/Others and one speaker for and against for household applications). It was advised that speakers would be allocated on a first-come-first-served basis; registration would start on the day of the agenda publication and close at 4pm on the Monday of the Committee meeting week.

In order to ensure adherence to the time constraints and for Ward Members to feel that they had sufficient time, non-Planning Committee Ward Members speaking under the scheme would be encouraged to submit a brief summary of the issues they would raise in advance of the meeting which would be circulated to the Planning Committee.

During the discussion the following points were noted:

- the maximum speaking time for interested parties per application detailed in Appendix 3 to the report did not include Members of the Planning Committee;
- Ward Members should have the ability to intervene in discussions if they felt misinformation had been given;
- it should be made clear in the Code of Practice at Appendix 4 to the report that presentations made by public speakers were to amplify the submitted written representation;
- Members were concerned that speakers being accepted on a first-come-first-served basis may all come to the Committee with the same information;
- it was suggested that a Member calling-in an application attend the site visit as well as the Committee meeting;
- site visits were intended to give the opportunity for Members to gain a further understanding of the application and to ask questions of the officers. Discussions about the application were to take place in the public forum of the Planning Committee meeting;

- new information should not be brought to the Planning Committee meeting, but be submitted by the Monday of that week;
- it was suggested and agreed that the word 'interspersed' be added in the Ward Member column in the table at Appendix 3 to the report;
- Members raised concerns about Ward Members becoming pre-determined by submitting the issues they planned to raise in writing, if that application was ever referred to full Council for a decision;
- Members requested that the report on Proposed Changes to Public Speaking at the Planning Committee be combined with the previously discussed report on Proposed Operational Changes to the Planning Committee when referred on to the next full Council. The Executive Director advised that the procedures may need to be kept separate, as the changes to public speaking were based on the proposed operational changes being agreed. However, the request was noted;
- if a Ward had more than one Member, the Member with the most relevant information should speak at the meeting, but the Chairman may allow both; and
- a further recommendation was proposed and agreed to review the new scheme after 12 months.

RESOLVED: That Cabinet be requested to recommend to Council that:

- 1) the proposed revised public speaking scheme as set out in Appendix 3 to the report and revised Code of Practice document as set out in Appendix 4 to the report be agreed; and thereafter any minor changes to the public speaking system and/or the Code of Practice to be delegated to the Executive Director in consultation with the Chairman of Planning;
- 2) non-Planning Committee Ward Members speaking under the scheme be encouraged to submit a brief summary of the issues they would raise in advance of the meeting to be circulated to the Planning Committee;
- 3) the word 'interspersed' be added in the Ward Member column in the table at Appendix 3 to the report;
- 4) Members calling in an application must attend the relevant Planning Committee, send a Member on their behalf or provide an apology / reason for non-attendance; and
- 5) the revised scheme be reviewed after 12 months.

Rother District Council

Report to	-	Cabinet
Date	-	4 November 2019
Report of the	-	Executive Director
Subject	-	Land at the Salts, Rye

Recommendation: It be **RESOLVED:** That having carried out the necessary procedures under Section 123 of the Local Government Act 1972 and having taken account of objections received, the Executive Director be permitted to proceed with the disposal of the land by way of a 25 year lease at a peppercorn rent to Rye Amenity Community Interest Company and other terms and conditions to the satisfaction of the Executive Director.

Head of Service: Ben Hook

Lead Cabinet Member: Councillor Prochak

Background

1. At its meeting on 3 September 2018, Cabinet authorised the commencement of procedures in order to provide for the disposal of an area of land at the Salts, Rye to Rye Amenity Community Interest Company (CIC) and turning it into a 'managed wildflower meadow' Appendix 1, (Minute CB18/21 refers).
2. The land in question is represented by the red line on the plan attached within Appendix 2 and currently lies within Rye Salts under the management of the Council's Neighbourhood Services Team.
3. The land is classified as Open Space and it has been necessary for the Council to formally advertise the fact that Rother District Council intends to dispose of the land. A Notice under Section 123 of the Local Government Act 1972 has been advertised in Battle, Bexhill and Rye Observer for a period of two successive weeks. As a result of this advertisement, four letters of objection to the disposal of this land have been received, contained within Appendix 3.
4. The objections primarily reflect the following:
 - a. Unsightly meadow and control of weeds in adjacent spaces.
 - b. Long-term maintenance of the meadow and its sustainability.
 - c. Lack of consultation.
 - d. Lack of detail with regards to the lease.
 - e. Public access.
 - f. Setting a precedent for future disposals.
5. In terms of the objections, these can largely be dealt with in the lease between the Council and Rye Amenity CIC.

6. The Council has an existing policy and history of devolving assets and the consultation carried out followed the procedures laid out in Section 123 of the Local Government Act 1972.

Recommendation

7. It will be for Members to consider the disposal of the land against the objections as lodged.
8. The Council has carried out the necessary procedures under Section 123 of the Local Government Act 1972 and taken account of objections received. It is therefore recommended that the Executive Director be permitted to proceed with the disposal of the land to Rye Amenity CIC by way of a 25 year lease at a peppercorn rent and other terms and conditions to the satisfaction of the Executive Director.

Dr Anthony Leonard
Executive Director

Risk Management Statement

The above report forms part of the relevant procedures that need to be carried out under Section 123 of the Local Government Act 1972. The Council needs to properly consider the objections lodged in order to minimise the risk of a challenge of maladministration or a judicial review.

In terms of the lease and management of the area, any risks are mitigated by the fact that the Rye Amenity CIC have clearly demonstrated they can responsibly manage activities.

Rother District Council**Agenda Item: 6.4**

Report to	-	Cabinet
Date	-	3 September 2018
Report of the	-	Executive Director
Subject	-	Land at the Salts, Rye

Recommendation: It be **RESOLVED:** That:

- 1) the proposed disposal by lease of land at the Salts, Rye be advertised on 2 consecutive weeks as required by Section 123 of the Local Government Act 1972; and
 - 2) subject to completion of this process, a lease be granted to Rye Amenity Community Interest Company for a term of 25 years at a peppercorn rent and other terms and conditions to the satisfaction of the Executive Director.
-

Head of Service: Joe Powell**Lead Cabinet Member: Councillor Ganly**

Introduction

1. Rother District Council (RDC) has been approached by Rye Amenity Community Interest Company (CIC) with a view to taking on an area of land at the Salts, Rye (shown on the map in Appendix A).
2. Rye Amenity CIC currently holds a 25 year lease to operate the two allotment sites in Rye (Love Land and South Undercliff) and these have been well managed since the CIC took over the operation.

Discussion

3. The area in question was formerly a putting green, but there are no longer any holes etc. present and it has not been used for that purpose for a number of years. The wider ground is popular with dog walkers and strollers.
4. This Council has already undertaken some improvements to the land with the installation of picnic benches etc. These appear to have been received favourably as a useful addition to that area of the Salts in general and used quite regularly by locals and visitors alike.
5. Rye Amenity CIC has considered a plan to further enhance that area of the Salts, with the longer term aim of making it more attractive for locals and visitors, while also improving its environmental benefits. The proposal is to turn the land into a 'managed wildflower meadow' or 'managed perennial meadow'.

6. Rye Amenity CIC believe this would not only be an attractive and eye-catching addition to the Salts but would also have a positive environmental impact for the town by attracting all sorts of wildlife, particularly butterflies and insects, while providing a much needed food source for pollinators. Their research also tends to suggest that they might be able to attract funding to undertake the project from external stakeholders.
7. The plan includes retaining the current picnic benches in situ and they may even be added to if the need proves to be high enough.
8. If the initiative is successful, there is the potential for RDC to complement it by changing the current grass maintenance regime in part of the surrounding area. This would be a matter for discussion with the CIC and Rye Town Council at a future date.
9. Due to the length of the proposed lease, the Council would be required to go through a formal process of disposing of public open space requiring an advert to be placed in the paper for a 2 week period.

Conclusion

10. The granting of a lease to Rye Amenity CIC is in line in with RDC's policy of devolving assets to local groups and the recommendation is supported by both the Ward Members.

Malcolm Johnston
Executive Director

Risk Assessment Statement

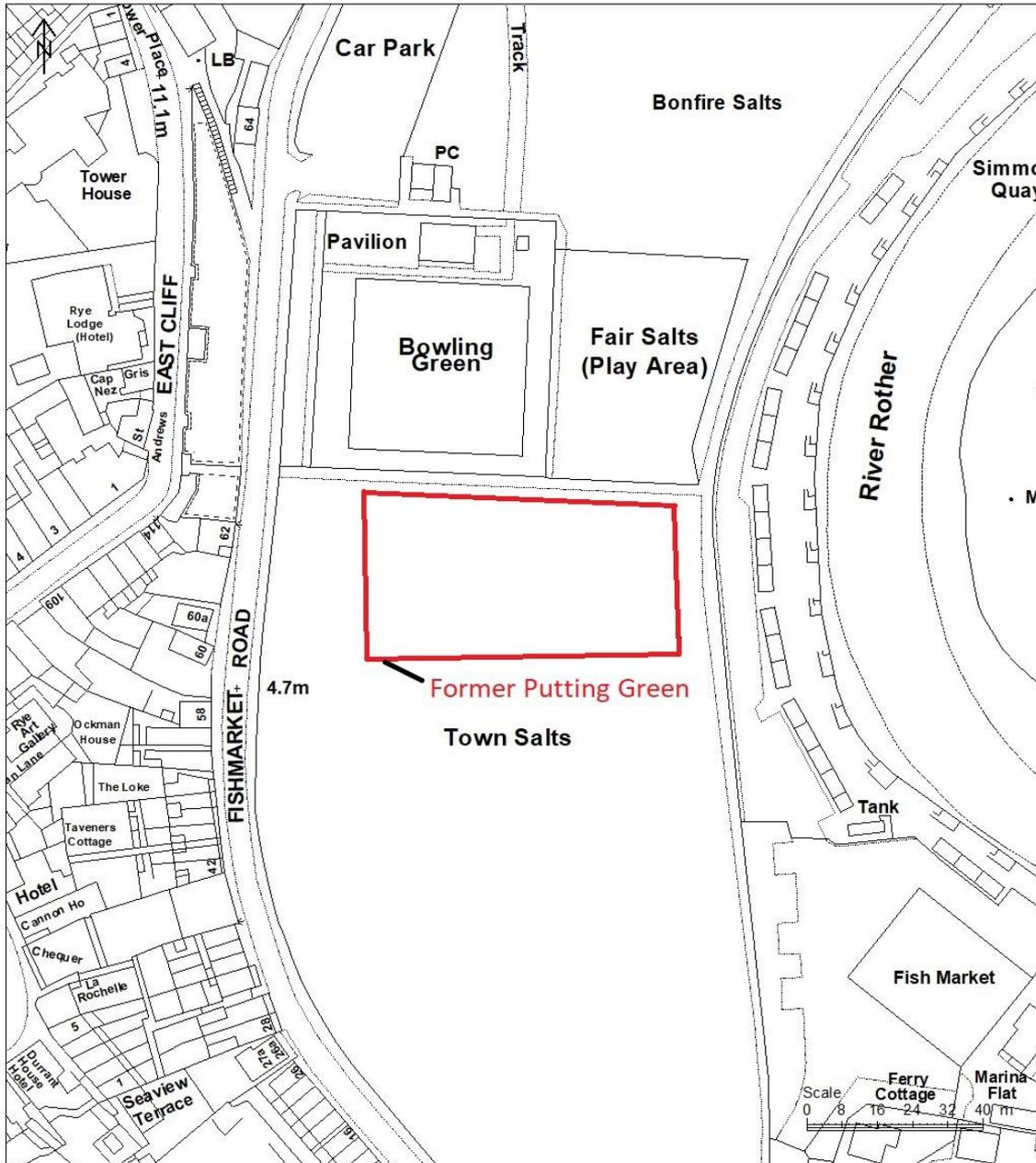
Any risks associated with this report are mitigated by the fact that the Rye Amenity CIC have clearly demonstrated they can responsibly manage activities.

ROTHER DISTRICT COUNCIL SERVICES DIRECTORATE Housing and Community: Neighbourhood Services	Site Ref./Drawing No. _____ Map Reference: TQ9220SW Date: 13/08/2018 Scale: 1:1500
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Title: Former putting green at Rye Salts	Drawn: RO	Survey: _____
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<p>Rother District Council</p>  <p>Rother District Council</p> <p>Dr Anthony Leonard, Executive Director, Rother District Council, Town Hall, Bexhill-on-Sea, East Sussex TN39 3JX</p>		<p>Asset Register</p> <p>Former Putting Green at Land at the Salts, Rye</p> <p>Plan: Scale: 1:1250 Date: 16/05/2019</p>	
<p>Reproduced from the Ordnance Survey Mapping with the permission of Her Majesty's Stationary Office (c) Crown Copyright.</p>		<p>Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings. RDC 100018643 2010</p>	

ON BEHALF OF RYE CONSERVATION SOCIETY

Whilst the initial concept may be superficially attractive we have grave concerns as to the practicality and suitability of the proposal for the following reasons.

1. An area of unmown grass meadow in the middle of a flat grass playing field will look inappropriate.
2. Visitors will wonder why that 'bit hasn't been cut'.
3. Does the Rye Amenity CIC have the expertise and the day-to-day and long-term personal with commitment to maintain such a project.
4. Neither the Town Council nor interested bodies such as the Bowls Club, have been consulted about this project which will be a prominent feature in a highly visible part of the setting of the historic core of Rye.
5. Details of the proposed leasehold arrangements have not been made public together with any conditions relating to future use of the property and it's up keep.
6. How will there be control of weeds and seeds contaminating adjacent green open spaces.
7. How will access to the area by locals and visitors be controlled/affected.

We are concerned that this disposal albeit on a lease to a third party sets a precedent for future sale and carving up of the Salts into separately owned plots for all sorts of activities. We believe that any change to the Salts is a matter for the whole community which in this instance has not been adequately consulted.

INDIVIDUAL RESPONSE

I read on www.ryenews.org about the proposal of Rye Amenity Community Interest Company applying to take over the putting green area on the Salts with the intention of creating a 'wild flower meadow with picnic area'.

I am concerned that this will create a smaller area to be used by the public, and that the wild flowers and grasses may be alien to this Salts area and cause interference to the bowls lawn.

That the area now can be used for picnics with seating and tables and is used as an area already for families to use e.g. playing cricket, as it's an area not used by dog walkers. The whole of the Salts has already over the years been carved into 'spaces' children's play area and bowls green. Which means the Bonfire/Circus/Fair area is separate when once it was an overall space of calm.

I do not know if the area of the wild flower meadow is a sustainable size for the project...more like a back garden type of using wild flowers.

Also I read there was a social media canvas, but I was not aware of as I do not engage in Twitter, Facebook etc.

So many residents of Rye may not have had the chance of getting information.

I think this decision needs more information to be a sound judgement at this time.

INDIVIDUAL RESPONSE

Please note my Objection to the proposed disposal advertised under the above reference on the following grounds:

Inadequate consultation with the local community

The Notice is dated 24th May and objectors' replies are required in writing by 7th June. It is unreasonable and therefore undemocratic to expect this Notice to be read in the local press and acted upon in such short space of time.

Further, the terms of the intended disposal have not been published.

Although some prior discussion may have been held with Rye Town Council, the Town Clerk confirmed on Tuesday 28th May that no copy of the Notice had been received. There has been no opportunity therefore for the Town Council to consider the matter in detail.

Purpose of intended disposal

The purpose as stated is to turn the land into a 'managed wildflower meadow' or 'managed perennial meadow'.

It is objected that implementing this will damage the integrity of the Town Salts, in particular the open access, physical and visible across the whole area. Without knowledge and discussion of any constraints to be imposed upon the purchaser, there are concerns about:

1. future deemed permitted development such as the erection of a shed to house gardening equipment;
2. Denial of access to the public during the period prior to the various wildflower seeding times;
3. Control of weeds and seeds contaminating adjacent green open spaces;
4. Setting a precedent for future possible disposals of what is a publicly available amenity for Rye's residents and visitors.

Democratic process requires that the citizens of Rye are properly consulted upon the use to which the Salts are put and the manner in which they are maintained. The intended transferee may have the best intentions in the world and diligently promise to fulfil its responsibilities, but it cannot easily be obliged at law to do so. I have great respect for the integrity and enthusiasm of the present members of the Rye Amenity CIC, but the guarantee of future good management cannot be assured.

Moreover, the disposal of any one part of the Salts to a third party sets a precedent for a future sale and to the carving up of the whole entity into separately owned plots, perhaps for commercial gain. This should not be countenanced.

The essence of the Salts and their enjoyment lies in their openness, physical and visual and their unfettered access by residents and visitors alike. Any alteration to their character is a matter for the whole community.

INDIVIDUAL RESPONSE

Please find below an objection to this application, and in particular the lack of consultation. Given the short notice and paucity of information, it has been impossible for residents to determine the merits or otherwise of this proposal. It should be paused until Rye has voted on its Neighbourhood Plan later this month, upon which a proper consultation should take place, in conjunction with Rye Town Council.

I am writing to object to the proposal to dispose of land on the Town Salts in Rye.

Summary

The proposed 're-wilding' of this area may - or again may quite possibly not - be a sensible idea. However there has clearly been an unseemly haste in this disposal, which has risked disenfranchising residents from the process. Additionally, the fact that this disposal is being rushed through only days before Rye holds a referendum on its Neighbourhood plan, in which such amenities of course feature prominently, is a matter of concern. Moreover it appears that Rye Town Council has not been consulted. For these reasons alone, not to mention possible specific objections, the process should be paused for fuller consultation.

Specific objections:

The process has been undertaken at 2 weeks notice, with minimal publicity, leaving residents little opportunity to become informed or to submit objections. Despite living within three minutes walk of the area, I would have known nothing of the proposal, had the local online newspaper not drawn attention to potential concerns over it.

What little information is provided on the Rother website omits crucial details to inform residents, for example about the leasehold status of the disposal. Nor does it address questions that residents might reasonably wish to be addressed about the proposed future use, including but not limited to the following:

- the obligations to the lessee to maintain the space in good condition, or to maintain its accessibility to the public at all times of year.
- whether they are prohibited from any construction, such as sheds, on the land.
- whether they will be responsible for collecting litter dropped by visitors, and if so, how that responsibility will be enforced.
- whether any environmental assessment or guidance has been sought to ensure that the proposed planting is sustainable, and will properly represent the natural environment of the Salts area.
- whether any proper assessment of this area as a amenity has been conducted. That is to say, the area is at present a perfectly satisfactory area for picnicking. What assurance is there that it will continue to be as safe, accessible, and attractive in its future use? (Will for instance signage be permitted, and if so of what size; could visitors be at increased risk of tick-borne infections from the long grasses?)
- Has any assessment of the visual impact when viewed from above on Hilder's Cliff been conducted? (Presently the Salts are present a homogeneous expanse of green, which could be disrupted by the re-planting, especially if it were allowed to discolour from drought).
- Has there been due diligence on the ability of the future lessees to fulfil any of their obligations?

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Rother District Council

Report to	-	Cabinet
Date	-	4 November 2019
Report of the	-	Executive Director
Subject	-	Development of Land at Barnhorn Green, Bexhill

Recommendation: It be **RESOLVED:** That:

- 1) £10,000,000 from the approved £35m Property Investment Strategy Capital Programme be allocated for the development of commercial property and a doctors' surgery on land adjacent to Barnhorn Road recently acquired by the Council; and
 - 2) the Executive Director be authorised to:
 - a) develop and submit a detailed planning application for the proposed development;
 - b) procure the works set out in this report and enter into contracts as necessary for the completion of this development; and
 - c) agree the lease with the local Clinical Commissioning Group, GPs, and the East Sussex Health Care Trust.
-

Head of Service: Ben Hook

Lead Cabinet Member: Councillor Oliver

Introduction

1. The Council recently acquired land at Barnhorn Road, Bexhill, forming the commercial allocation of the Barnhorn Green mixed-use scheme (known locally as Rosewood Park) for the sum of £600,000 (plus costs of purchase). A plan of the site is attached as Appendix 1.
2. The acquisition followed discussion and approval by the Property Investment Panel (PIP) at its meeting on 25 April 2019. The transfer of land was completed on 5 July 2019.
3. A report to Cabinet on 29 July seeking approval to proceed with development at the site was deferred for further discussion with the PIP, and this updated report is now presented for consideration.

Background

4. The Council acquired the site in order to ensure that development took place in accordance with planning policy and regeneration objectives, and through development to generate an income to the Council over the longer term. The acquisition was therefore made pursuant to delivering against Corporate Plan objectives CA02.09 (Development at Barnhorn Road) and CA02.06 (Development of Key Employment Sites).

5. The land measures approximately 1.5 hectares (3.7 acres), and comprises the commercial element of a larger, mixed use 25.5 hectare (63 acres) scheme. The site forms part of a wider mixed-use development scheme totalling 25.5 hectares, for which outline planning permission was granted in 2014 for housing, a nursing home, doctors' surgery and a primary school (RR/2012/1978/P).
6. The site is of a regular shape, level and has access to an adopted public highway. The site is currently uncultivated grassed fields, with mature hedges, trees and domestic fences along the boundaries. There is one access point to the site, via a new estate road. The main estate road leads off from Barnhorn Road.

Restrictive covenant and overage

7. The seller of the site required that its use be limited to B1, B2, B8 and D1 Use Classes in order to protect their financial interests and prevent the site from being developed for other purposes such as housing. However, once developed, all of these restrictions will fall away and will not bind the Council in the event of any subsequent redevelopment.
8. The site is also subject to an overage agreement, which replaced a previous overage agreement already in existence at the site. Should RDC seek to develop the site for any other purpose other than in accordance with the outline planning (RR/2012/1978/P) or for use classes B1, B2, B8 or D1, then RDC will be liable to beneficiaries under the Overage Agreement for 30% of any uplift in value once planning permission is obtained or is disposed of by the Council.
9. The Overage Agreement will remain in force until the earliest of i) 19 January 2089 or ii) the date all buildings are constructed pursuant to a planning permission.
10. In the case of both restrictive covenants and the overage provision, initial development of the site will cause these to fall away and the Council would not be bound in the event of any future redevelopment on the land.
11. The purchase price for the site at £600,000 (plus costs) therefore reflects its value for commercial development for offices, light industrial and a doctors' surgery in compliance with the outline planning consent and with Local Plan policy and subject to the restrictions referred to above. The price payable for the site without these restrictions would undoubtedly have been far higher, reflecting the possibility of securing some form of residential development. We are aware that the sellers had received interest from residential developers who would have sought to challenge the planning consent in order to secure further housing, contrary to Corporate Plan and planning policy.

Options for Development

12. The site currently has outline planning consent for a doctors' surgery sufficient to accommodate 10 GP's; 2,750sqm (29,602sqft) of B1(a) office floorspace; and 750sqm (8,073sqft) of B1(c) light industrial floorspace. The external valuation report commissioned by the Council prior to purchase was therefore

based on this mix of uses, i.e. a scheme that complies with the current outline planning permission.

13. Based on the Ministry of Housing, Communities and Local Government job density guide, the delivery of 3,500sqm of employment space is expected to generate between 200 and 230 jobs depending on the final use of the buildings.
14. Following discussion with the PIP further advice has been sought from the external valuer to advise on the options for varying the mix of uses, subject to planning consent. The advice indicates that there is proven demand for light industrial accommodation, demonstrated by a number of new schemes coming forward through private sector developers. The demand for office accommodation is less clear however, with limited development activity in recent years. The office schemes brought forward by Sea Change Sussex at Bexhill Enterprise Park and Sovereign Harbour, Eastbourne have both benefitted from public subsidy.
15. Options appraisals have been carried out and presented to the PIP to consider variations to the mix of uses at the site and the likely return to the Council. The following options have been considered:
 - Fully compliant scheme in accordance with the existing outline permission.
 - Revised mix of B1 space assuming 50% offices and 50% light industrial.
 - Revised mix of B1 space assuming 100% offices.
 - Revised mix of B1 space assuming 100% light industrial.
16. All of the above assume development of the surgery in accordance with the outline planning consent. Sensitivity analysis has also taken place to consider variations in build costs, voids and rental levels.
17. These analyses indicate that the lower risk option for the Council would be to increase the proportion of light industrial accommodation at the site, in place of offices which could potentially expose the Council to greater cost and risk. Any such variation would however require a further planning consent.
18. Whilst all of the options considered indicated a net return to the Council, the final mix will only be determined following the appointment of an architect and professional team to prepare a detailed planning application for the site, in discussion with planners as to the most acceptable solution in terms of mix of uses, layout, design etc.

GPs' Surgery

19. In addition to commercial units, the development of a GPs' surgery represents an opportunity for the Council, both to facilitate improved local healthcare facilities and to generate a secure rental income stream for the authority. Following approval for the acquisition of the land, the Council has initiated discussions with the existing local surgery, the Clinical Commissioning Group (CCG) and the East Sussex Healthcare Trust (ESHT) to explore bringing a new surgery forward.
20. Discussions with local healthcare providers are ongoing but have yet to determine how best to progress this element of the site. However, the CCG acknowledges that the development of a new, modern GP facility is necessary to support both the existing population and potential housing growth in the

area. Should the clinical element of the scheme not proceed, the Council would have the option to consider alternative uses for that part of the site, subject to planning.

21. Accordingly officers have also considered the financial impact should the surgery not be delivered and alternative commercial development takes place on that part of the site, as offices or as light industrial. These options also produce a positive return to the Council.

Development Costs

22. As part of the acquisition process, professional advice was commissioned on the likely costs for the development and likely rentals that would be achieved following completion. The following costs were provided:

Construction Costs	Size (sqm)	Cost/sqm	Total
Office Space	2,750	£1,950	£5,362,500
Light Industrial	750	£1,050	£787,500
Doctors Surgery	700	£2,500	£1,750,000
Site Enabling Works	-	-	£450,000
Professional fees (including architects, engineers etc.), surveys, legal costs, and contingency			£1,650,000
			£10,000,000

23. As stated previously, the light industrial space is both cheaper to build and the less risky commercial option than office space; therefore a revision of the mix in favour of light industrial could see the total development costs reduce. However, this is dependent on a revision of the planning allocation and therefore the budget should be set based on the approved scheme.

Income and Finance

24. Upon full completion of the site it is anticipated that combined rental income of the commercial floor space (under the existing approved mix) and doctors' surgery will be in excess of £640,000 gross of voids. The net yield when factoring in borrowing costs and repayments is projected to be in excess of £160,000 per annum.
25. The Council has approved borrowing of £35m for investment under the Property Investment Strategy. The £10m required for this development will be allocated from this Capital Programme item. The additional income generated by this project forms part of the overall financial strategy to reduce the net cost of the Council and achieve a balanced revenue budget. It also contributes to the regeneration strategy for the District, providing jobs and business space.
26. The amount and timing of any borrowing will be subject to the expectations of borrowing rates over the year and the timing of spend. Advice will be taken from the Council's Treasury Management advisors as necessary. Any borrowing will be within the limits set by the Council within its approved Treasury Management Strategy. The effect of the borrowing and its timing will need to be reflected in a future update of the Council's Medium Term Financial Strategy.

Timeline for Delivery

27. Should Cabinet approve the recommendations, officers will begin the procurement of the necessary professional team to bring the scheme forward. It is anticipated that full planning consent will be achieved by March 2020 with enabling works to begin on site soon after. Construction is likely to take place on a phased basis, with a detailed delivery plan developed by the professional team once appointed.

Conclusion and Recommendations

28. This project presents the opportunity for the Council to bring forward a scheme that will bring significant benefit to the local community. It will offer the opportunity for improved healthcare provision and improved local employment opportunities.
29. In addition to the economic and social benefits to the area, this scheme will generate much needed additional income into the Council to support services into the future. It will also deliver on Corporate Plan priorities and Local Plan employment floorspace allocations.
30. It is recommended that Cabinet allocate £10m from the Property Investment Strategy Capital Programme provision. It is also recommended that the Executive Director be granted authority to enter into contracts and bring forward planning applications as necessary for the completion of this scheme. Furthermore, it is recommended the Executive Director be authorised to agree the lease with the local CCG, GPs and the ESHT.

Dr Anthony Leonard
Executive Director

Risk Assessment Statement

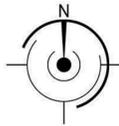
The following risks have been identified should the recommendations not be approved:

- The Council has acquired this land as part of the Property Investment Strategy and Corporate Plan (CA02.09) + (CA02.06) with the intention to develop as set out in the report. Should the project not progress then the land will remain undeveloped and be a cost to the Council.
- The much needed expansion in primary healthcare to support the existing population and housing growth in the area would be at risk and in turn limit the potential for development.

The following risks have been identified should the recommendations be approved:

- Failure to rent/sell the final properties could leave the Council unable to service the debt incurred as part of construction.
- Failure to achieve full planning permission.
- Actual costs for construction following procurement processes could result in higher development costs limiting the return on investment.

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KEY

	Application boundary		Residential
	Building parameter envelope		Nursing Home
	Employment		Doctors surgery
	Existing landscape features		Publicly open space
	Points of access		Existing public footpaths

- Notes**
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No.	Revisions	By	Date

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Job	
Proposed Development Site Land off Barnhorn Road Bexhill	
Drawing Title	
Site plan / Illustrative layout (with key land uses)	
Scale	Date
1:1250 @A1	OCTOBER 2015
Drawn By	Approved By
Drawing No.	Rev. Job No.
BEXHILL PARAMETER PLAN 3.1	

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Rother District Council

Report to	-	Cabinet
Date	-	4 November 2019
Report of the	-	Executive Director
Subject	-	1066 Country Walk Pathways – Grant Funding

Recommendation to COUNCIL: That the provision of £163,272.60 be made in the Council's Revenue Budget to accommodate costs incurred in delivery of the 1066 Walk Pathways project, to be recovered by way of grant from the Rural Payments Agency.

Head of Service: Ben Hook

Lead Cabinet Member: Councillor Mrs Earl-Williams

1. The purpose of this report is to update Members on our recent successful grant application through the Rural Payments Agency (RPA) under the European Agricultural Funding For Rural Development (EAFRRD) Tourism Infrastructure grant programme, for the 1066 Walk Pathways Project (WPP). £163,272.60 has recently been awarded by the RPA towards the cost of this project.
2. The 1066 WPP aims to significantly improve and enhance the signage infrastructure and promotion along the 31 mile Pevensey to Rye 1066 Country Walk route. The pathway route exists and benefits from enhanced maintenance by East Sussex County Council (ESCC); however improved signage and promotion is needed in order to raise awareness and increase usage of the route.
3. The Project's overarching aim is to support rural businesses by enhancing the 1066 Country Walk as a quality visitor attraction, encouraging longer visitor stay and spend, attracting a broader range of visitors and encouraging year round use.
4. The Project will create and install bespoke visitor interpretation panels along the route reflecting local history, visitor attractions, eateries, accommodation etc.; along with two bespoke sculpture pieces, bespoke seating and sculpture trails, and enhanced promotion of the route.
5. Our Cultural Development and Events Officer has developed the bid and has carried out the necessary investigations and negotiations along the route to support the project; with invaluable support from ESCC Rights of Way, South Downs National Park Authority, English Heritage, Ashburnham Place, 1066 Country Marketing as well as rural businesses on the route and expertise from other Rother District Council (RDC) officers.
6. An Expression of Interest was initially submitted to the RPA in May 2018. Regional competition was high which delayed the decision however we were

invited to make a full grant application in October 2018, which was submitted in January 2019.

7. There was significant interest in the EAFFRD RPA Tourism Infrastructure grant regionally and there were significant delays by the RPA during the grant assessment period; however in September 2019 Rother were formally notified that we had been successful with our bid.
8. In addition to the RPA grant funding of £163,272.60, financial contributions have been committed from 1066 Country Marketing, ESCC and Wealden District Council to a total value of £7,000, to support the costs of promotion and waymarking; with further 'in kind' support to the value of £7,500 from ESCC for their advisory role and the installation of enhanced waymarking along the route.
9. RDC will also commit the sum of £6,250 to the Project, to be met from the existing Tourism Budget. Delivery of the Project will take place over the next six months, with the final grant claim due to be submitted in June 2020.
10. RDC, while leading on the project, will be required to maintain the art installation for a period of five years. Whereas, the waymarked route will be maintained under the responsibility of ESCC as Countryside and Rights of Way Management.

Related Activity

11. The Cultural Development and Events Officer is also developing a sister project with partners, the 1066 Walk Puddings and Pathways Festival, which will work with local food outlets along the route to promote the walk and local businesses and, which will complement the enhancements to the walk route itself. This remains subject to securing funding at the present time but officers are working closely with potential funders.

Conclusion and Recommendation

12. The 1066 Walk was first established in the 1990s and has been well used since, but an injection of funds is needed to help improve the visitor experience and to raise the profile of the walk to make better use of its potential to benefit the local visitor economy. The grant award from the RPA provides much-needed investment into this local asset and represents excellent value for money when levered against the Council's commitment.
13. As the grant recipient and project lead, the Council will incur the costs associated with the delivery of the project and reclaim grant funding retrospectively from the RPA. As this is not currently reflected in the Council's budget, provision will need to be made to accommodate this.

Dr Anthony Leonard
Executive Director

Risk Assessment Statement

The grant funding will provide an injection of funding to enhance the 1066 Country Walk and will meet the majority of the project costs. External project management

costs are included within the grant award; and the Project will be monitored by Council officers and claims submitted through the Council's Finance team.

The RPA has confirmed that all funding commitments under existing EU programmes are fully funded and will be met irrespective of the outcome of BREXIT withdrawal arrangements.

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Rother District Council

Report to	-	Cabinet
Date	-	4 November 2019
Report of the	-	Executive Director
Subject	-	Bexhill Town Centre Steering Group

Recommendation: It be **RESOLVED:** That:

- 1) the revised Terms of Reference for the Bexhill Town Centre Steering Group be agreed; and
 - 2) the allocation of the £41,370 of the Town Centre Section 106 funds be used to pay for the development of a Town Centre masterplan.
-

Head of Service: Ben Hook

Lead Cabinet Member: Councillor Mrs Bayliss

Introduction

1. The Bexhill Town Centre Steering Group (BTCSG) was initially established in 2010, a non-incorporated partnership formed of Members and officers. One of the main roles of the BTCSG was to produce a strategy for the town centre.
2. The Bexhill Town Centre Strategy (BTCS) was published in 2013 after a period of consultation with key stakeholders within the town. The BTCSG continued to meet to discuss progress against the objectives within the strategy.
3. The BTCS is now six years on and much has changed in terms of the external environment and the projects and objectives sited within the strategy. At the 15 October 2018 BTCSG meeting, Members agreed that it was an opportune time to reflect on the strategy, review what has been achieved and consider a new strategic approach for the BTCSG moving forward and a new Terms of Reference (ToR) was approved by Cabinet on 5 November 2018 (CB18/35 refers).
4. In March 2019 a series of workshops were held to begin shaping a new BTCS and in April 2019, the Council submitted a Bexhill bid to the Future High Streets Fund.
5. The bid was unsuccessful with Newhaven being the only East Sussex town to progress past the first stage. The process has demonstrated the need for a coherent strategy and masterplan that articulates Bexhill's potential and clearly outlines our plans for the future of the Town Centre. The workshops did however begin the process of outlining the strategic options for the future of the Town Centre.

6. Following the elections in May 2019, it was decided that the original timetable did not allow sufficient time for the new administration to influence the development of the BTCS. Therefore a review of the approach has now taken place and the ToR for the BTCSG has been revised and is attached as Appendix 1 to outline the proposed way forward in order that the Council is better prepared for future funding opportunities.

Revised Terms of Reference:

7. The membership of the BTCSG has been amended to include a local resident, to be selected through an open process by application, appointed by the BTCSG and a representative of Rother Voluntary Action. The new ToR removes the Bexhill Town Team as a member of the BTCSG.
8. The key priority areas for the steering group have been revised to build on those that were discussed at the workshops, and will now be:
 - a. the future sustainable economy of the town centre including a clear way forward for retail and job creation;
 - b. understanding and improving movement and access between key economic assets within the town centre;
 - c. a focus on improving the quality of the residential offer in the town centre and ensure the mix of residential to retail / office accommodation is right; and
 - d. clarity and vision on how urban design and public realm can be improved to attract further inward investment into the town.

Next Steps

9. It is still necessary for the BTCSG to develop and agree a strategy for the future of Bexhill Town Centre. The development of this document will be led by officers at the steer of the BTCSG. However, to ensure that future bids for funding stand the best chance of success it is necessary to develop a visionary masterplan for the physical environment of the Town Centre.
10. In order to undertake the development of a Town Centre masterplan, the BTCSG would seek to appoint specialists in this field. There is currently £41,370 remaining within the town centre Section 106 funds, of which £20,000 is currently ring-fenced for public realm work. It is proposed to reallocate the full £41,370 towards the cost of developing a masterplan in which to bid for funding.

Timescales

11. The proposed timescales outlined in the table below were supported by the BTCSG.

ACTION	BY WHO	WHEN
Approval of refreshed ToR	Cabinet	November 2019
Appointment of Consultant	Bexhill Town Centre Steering Group	January 2020

Development of Strategy and Masterplan	RDC officers / consultants	January 2020 – April 2020
Agreement of Draft Strategy and Masterplan	Bexhill Town Centre Steering Group	April 2020
Consultation (including Scrutiny and Cabinet Approvals)	RDC Officers	April 2020 – July 2020
Recommendation of Strategy to Council	Cabinet	7 September 2020
Approval of Strategy	Full Council	21 September 2020

Conclusion and Recommendation

12. Funding opportunities for significant public realm improvements do not come along very often. The Future High Streets Fund is one such opportunity and it is anticipated that there will be a second round of funding available in 2020. To ensure that Bexhill Town Centre is best positioned to respond to a funding call it is necessary that a Town Centre Masterplan be developed alongside the BTCS.
13. The proposed revised ToR will reform the BTCSG membership and reflect new thinking around the Town Centre development following the town centre workshops held in March 2019.
14. To ensure that the ambitious plans emerging through the development of the strategy and masterplan can be achieved, it will be necessary to ensure that sufficient funding is made available to the BTCSG. With existing financial pressures on the Authority the only legitimate option is to utilise remaining monies paid through Section 106 contributions ring-fenced for Town Centre improvements.

Dr Anthony Leonard
Executive Director

Risk Assessment Statement

That without bringing in consultants to undertake the broad overview on town centre future growth and present professionally developed and presented ideas, we may not find ourselves in a position to compete with other authorities when bidding to future external funding.

BEXHILL TOWN CENTRE STEERING GROUP Terms of Reference

1. Purpose:

The Bexhill Town Centre Steering Group (BTCSG) is responsible for the development and delivery of a shared vision and action plan for the future of the Town Centre.

Working with a wide variety of stakeholders the BTCSG, led by Rother District Council (RDC), will create a new Town Centre Strategy and Master Plan that will clearly define and articulate the vision for the future sustainable economy of the area. The BTCSG will also set out a proposed funding approach and will be responsible for initiating engagement with key partners to secure funding for the delivery of the Strategy's aims and objectives. The BTCSG is tasked with being ambitious and aspirational in its plans for Bexhill.

This strategy will build on the work already delivered by the group in recent years. The ultimate ambition for this work is to provide Bexhill with a town centre that works for all those who use it, as residents, businesses and or visitors.

2. Objectives:

- 1) Develop, agree and implement an ambitious vision for the town centre that will set it out against other coastal towns on the South coast, will highlight and make best use of its unique and distinct features.
- 2) Develop a clear strategy for the long term future of Bexhill Town Centre with focus on addressing four key themes:
 - a. The future sustainable economy of the town centre including a clear way forward for retail and job creation.
 - b. Understanding and improving movement and access between key economic assets within the town centre
 - c. A focus on improving the quality of the residential offer in the town centre and ensure the mix of residential to retail/ office accommodation is right.
 - d. Clarity and vision on how urban design and public realm can be improved to attract further inward investment into the town.
- 3) Develop a visionary Masterplan for the physical environment in the Town Centre that can be broken down into manageable sub-projects to allow the ambition to be realised in stages and as when funding becomes available.
- 4) Set out an approach to funding and undertake action:
 - a. To commission any necessary studies or specialist expertise required to support the levering in of investment and the development of projects.
 - b. Identify opportunities for funding from a range of national, regional, and local funding sources and prepare bids to these in order to deliver the programme.
 - c. Where appropriate, through the development of business cases to promote inward private investment into the Town Centre.

3. Scope:

For the purposes of this work the Town Centre is considered to be the area in Bexhill Central ward to the south of the railway line. However the primary focus of intervention will be on Devonshire Road, Western Road, Sackville Road and Wickham Ave.

The BTCSG may also consider issues relating to areas adjacent to the defined area where appropriate and where they are likely to have a significant bearing on the town centre, such as the seafront.

The work of the BTCSG will complement Policy BX2 of the Rother Local Plan Core Strategy (adopted September 2014) and other relevant policy documents.

4. Membership and Structure:

The BTCSG will be an unincorporated partnership. It will be a small working group design to manage change and move things forward. The BTCSG will be chaired by the Portfolio Holder for Bexhill Affairs. By invitation, the core membership of the partnership will be formed of the following:

- Chair: Portfolio Holder for Bexhill Affairs
- RDC Members of Bexhill Central ward
- Leader of Rother District Council
- Two business representatives to be nominated by the Chair
- A resident representative (by application process)
- Locate East Sussex
- East Sussex County Council (ESCC) Portfolio Holder for Transport and Environment (or nominated ESCC substitute)
- CEO of the De La Warr Pavilion
- A representative of Rother Voluntary Action

Additional members may be invited by the Chair to join the BTCSG for specific workshops / meetings or on a more permanent basis as co-opted members.

The quorum for BTCSG meetings will be four.

The term of office for the appointed RDC Members will be coterminous with the election cycles of the Council.

The Leader of the Council is authorised to fill any RDC vacancy arising mid-term, following necessary consultation, without referral to Cabinet.

Support to the BTCSG will be provided by the Steering Group Co-ordinator, with other officers attending as necessary.

5. Meetings:

The BTCSG will meet twice yearly and additionally as and when required. The Partnership Coordinator will oversee administration and the agenda.

Meetings will:

- Not be open to the general public.

- Operate in a collaborative, open and effective way that views each member as an equal partner and values the contribution of partner organisations.
- Conduct business in a climate that seeks to find effective and realistic solutions through consensus.

6. Accountability and Transparency:

The BTCSG will be accountable to RDC's Cabinet.

Where required, RDC will act as the accountable body in respect of external funding for the delivery of projects within the masterplan. The BTCSG will not directly employ any staff or incur any direct staffing and associated costs. Members will not charge for their time and services arising from the proceedings of the BTCSG.

The work of the BTCSG will be publicised by the Partnership Coordinator, principally through the RDC website. However, at times there may be commercial sensitivities surrounding some projects that will be treated as confidential by all members, unless informed otherwise.

A Register of Interests will be maintained by the Steering Group Co-ordinator for those selected onto the BTCSG.

7. Communication and Press Protocol:

The BTCSG will develop a communications plan to engage with the local community, businesses and stakeholder groups. All enquiries should be referred to the Steering Group Co-ordinator who will ensure that a response is given in accordance with the relevant protocol.

Rother District Council

Report to	-	Cabinet
Date	-	4 November 2019
Report of the	-	Executive Director
Subject	-	District of Rother (Off-Street) Parking Places Order 2019

Recommendation to COUNCIL: That:

- 1) the proposed District of Rother (Off-Street) Parking Places Order 2019 at Appendix A be approved and adopted; and
 - 2) Members' views be sought on awarding 'Disabled Person's Badge' holders free parking for the first three hours of any one day as part of the District of Rother (Off-Street) Parking Places Order 2019.
-

Head of Service: Joe Powell

Lead Cabinet Member: Councillor Mrs Earl-Williams

Introduction

1. The Council currently operates its designated car parks under the District of Rother (Off Street) Parking Places Order 1983 (PPO) – a copy of which can be found on the website at the following link: <http://www.rother.gov.uk/CHttpHandler.ashx?id=6016&p=0>
2. A PPO provides a framework under which the Council can manage the car parks under its ownership and enforce parking conditions to ensure proper use. The current PPO has been in use since 1983 and despite a number of small variations has not been significantly updated since its inception.
3. At the Cabinet on the 3 December 2018 (Minute CB18/45 refers) the Council recommended a number of changes that could be achieved by introducing a new PPO. Members resolved that officers draft and consult on a new District of Rother Parking Places Order (Off Street) to then inform a new PPO.
4. The overall objective of the new PPO being proposed is to improve the ability of the Council to manage car parks effectively and better meet the cost of maintenance and enforcement. There is also a desire to provide greater controls to the Council within 'amenity open space parking areas' and certain rural car parks which are not named in the current 1983 Order and, therefore, are largely unenforceable. The following main changes are proposed within the new PPO, as set out at Appendix A:
 - To allow visitors to legitimately park their recreational vehicles (e.g. motorhomes) during daytime hours in allocated car parks.
 - To support the prevention of vehicles parking over an extended period of time by reducing the maximum 'waiting' period in allocated car parks from 24 hours to 23 hours.

- To remove car parks which have been devolved to Parish Councils from the 1983 PPO.
- To vary the payment methods available within the car parks and online.
- To include a number of parking areas currently designated as ‘amenity open space parking areas’.
- To include a number of car parks in rural areas which are not currently included.

Public Consultation

5. The consultation on the proposed PPO started on 17 May 2019 and ended on 26 July 2019; details of the consultation process can be found on the website at the following link: <http://www.rother.gov.uk/carparks2019>
6. The consultation drew the attention of consultees to the two main changes proposed:
 - a. All car parks and parking areas under Rother District Council ownership will be brought under the new Parking Places Order.
 - b. Most of the car parks and parking areas will have the maximum waiting period changed from 24 hours to 23 hours.
7. The rate at which car park charging is set in respective car parks did not form part of the consultation. However, it was made clear to consultees that the proposed PPO would extend the powers to introduce charging to those amenity car parks and certain rural car parks that are presently free to users.
8. We invited the following groups and individuals to respond to the consultation using a variety of communication channels:
 - a) Businesses, organisations representing groups of businesses, and local community groups.
 - b) East Sussex County Council.
 - c) Car park users and residents, including MyAlerts e-mail to 16,384 households.
 - d) Camper van/motor home owners.
 - e) Parish and Town Councils.
 - f) Groups and organisations that represent or work with people who may have difficulties accessing services, for example disabled residents.
 - g) Media release.
 - h) Social media.
 - i) The Council website.
 - j) Laminated posters.

Results of consultation

9. The executive summary of the consultation results is attached to this report at Appendix B. A copy of the full consultation results, including all responses, has been placed in the Members’ Room. In summary:
 - we exceeded our targeted participation rate by receiving 302 responses;
 - 65% of respondents agreed to some extent with the proposal to include all parking places in the order; and
 - 71% of respondents agreed to some extent with the proposal to reduce the ‘waiting time’ to 23 hours for all car parks and parking area.

10. As a consequence of the consultation, Members are requested to consider two further changes. These being:
- Inclusion of a vehicle electric charging clause to enable the Council to introduce electric charging points if it chooses to in the future.
 - For Members to consider awarding 'Disabled Person's Badge' holders free parking for the first three hours of any one day in all 46 chargeable parking bays in the district, bringing us into line with neighbouring local authorities. Rother District Council currently charge for disabled parking spaces and this proposal would lose the Council £50,000 per annum. Therefore Members' views are sought.

Conclusion

11. The new PPO being proposed supports the Council in achieving its objectives by improving the ability of the Council to manage Council owned car parks effectively and better meet the cost of maintenance and enforcement. It also provides greater controls to the Council within 'amenity open space parking areas' and certain rural car parks which are not named in the current 1983 Order and, therefore, are not subject to regulation.
12. The majority of respondents support the main proposals within the new PPO.

Recommendation

13. It is recommended that the proposed PPO 2019 at Appendix A be approved and adopted.

Malcolm Johnston
Executive Director

Risk Assessment Statement

There is a risk that the introduction of civil parking enforcement by East Sussex County Council in 2020 will increase demand for off-street parking in the District of Rother. The new PPO being proposed will allow the Council to manage this increased demand more effectively.

It is also important that the Council has to meet the cost of maintenance and enforcement of its car parks. There is a risk that if the new PPO being proposed is not adopted the Council will not be able to meet its costs or properly control parking within the 'amenity open space parking areas' and certain rural car parks which are not named in the current 1983 PPO.

Awarding Blue Badge Holders free parking for the first three hours will result in a loss in income to the Council. This is difficult to measure accurately but based on the income of the 46 chargeable disabled parking bays in the district, and assuming a 50% occupancy rate, the loss in income is estimated to be in the region of £50,000 per annum.

**ROTHER DISTRICT COUNCIL
THE DISTRICT OF ROTHER (OFF-STREET)
PARKING PLACES ORDER 2019**

The District Council of Rother (hereinafter referred to as “the Council”) in exercise of their powers under Section 32, 33, 35, and 39 of the Road Traffic Regulation Act 1984, (as amended) (the 1984 Act) and Part IV of schedule 9 to the 1984 Act and of all other enabling powers, with the consent of the East Sussex County Council in accordance with section 39(3) of the 1984 Act and after consulting the Chief Officer of Police in accordance with Part III of Schedule 9 to the 1984 Act hereby makes the following Order.

PART I – OPERATIVE AND GENERAL PROVISIONS

1. COMMENCEMENT AND CITATION

This Order shall come into operation on the XXXXXXXXXX and may be cited as The District of Rother (Off-Street) Parking Places Order 2019.

2. REVOCATION OF PREVIOUS ORDERS

The Orders set out in the First Schedule to this Order are hereby revoked.

3. DEFINITIONS

(1) In this Order, except where the context otherwise requires, the following expressions have the meaning hereby respectively assigned to them:-

- a. “Council” means the Council of the District of Rother;
- b. “driver”, in relation to a vehicle waiting in the parking place, means the person driving the vehicle at the time it was left in the parking place; it shall be presumed that the Driver was the person who was the registered keeper of the Vehicle at that time;
- c. “owner”, in relation to a vehicle means the person by whom such vehicle is kept and used and for the purpose of determining in the course of any proceedings who was the Owner of the Vehicle at any time it shall be presumed that the Owner was the person who was the registered keeper of the vehicle at that time.;
- d. “parking place” means the area of land specified by name in column 1 of the Schedule to this Order provided by the Council under Section 32(1) of the Act of 1984 for use as a parking place;
- e. “parking enforcement officer” means a person authorised by or on behalf of the Council to supervise the parking place;
- f. “prescribed hours” means the period set out in column 8 of the Schedule to this Order and which refers to the hours of the day in which a charge shall be paid;
- g. “ticket machine” means an apparatus or device of a type and design having been specially or generally approved by the Secretary of State for Transport, or his predecessors, designed to issue parking tickets indicating the payment of a charge and the date and time at which the charge was paid;
- h. “payment app” means any contracted app displayed within the car park for payment of car parking charge purposes only;
- i. “disabled person’s badge” has, in relation to Article 23, the same meaning as in the Disabled Persons (Badges for Motor Vehicles) Regulations 1975;

- j. “relevant position”, in relation to Article 23, means:-
 - (i) In the case of a vehicle fitted with a transparent front windscreen, the badge is exhibited thereon with the obverse side facing forward on the nearside and immediately behind the windscreen;
 - (ii) In the case of a vehicle not fitted with a front transparent windscreen the badge is exhibited in a conspicuous position on the front or nearside of the vehicle.

4. **INTERPRETATION**

- 4.1 The Interpretation Act 1978 shall apply *for* the interpretation of this Order as it applies for the interpretation of an Act of Parliament.
- 4.2 The paragraph headings in this Order are for information only.
- 4.3 Any reference in this Order to a numbered Article *is* a reference to the *Article* bearing that number in this Order and any reference in this Order to the numbered Schedule is a reference to the Schedule bearing that number in this Order.
- 4.4 Reference to any statute or statutory provision includes a reference to:
 - 4.4.1 That statute or statutory provision as from time to time amended extended re-enacted or consolidated whether before or after the date of this Order; and
 - 4.4.2 All statutory instruments or order made pursuant to it.

PART II – USE OF LAND AND PARKING PLACES

- 5. Each of the areas of land specified in column 1 of the Second Schedule to this Order may be used, subject to the following provisions of this Order, as parking places for such classes of vehicles, in such positions and on such days and during such hours and on payment of such charges, if any, as are specified in relation to that area in the said Schedule, **SAVE THAT** nothing in this Article 5 shall restrict the power of the Council to suspend, on a temporary basis, the use of a Parking Place or part thereof from such use by indication on site where such suspension is considered reasonably necessary. Furthermore, the use of any such parking place is permitted on the clear understanding that the Council and their representatives accept no liability for any damage to vehicles or other property or injuries to persons arising in any way whatsoever directly or indirectly from the use of the car park or for the safe custody of any vehicles or property left thereon.
- 6. **Class and Position of Vehicles**
Where in column 6 of the Second Schedule to this Order a parking place is described as available for vehicles of a specified class or in a specified position, the driver of a vehicle shall not permit it to wait in that parking place:-
 - (a) Unless it is of the specified class; or
 - (b) In a position other than that specified.
- 7. **Manner of Parking of Trailers**
The driver of a vehicle drawing a trailer shall not permit the vehicle or trailer to wait in a parking place unless they have disconnected the trailer, and for the purposes of this Order the vehicle and trailer shall be deemed to be separate vehicles and will be required to comply with the conditions of the car park for

both. The said driver shall be deemed to be the driver of each of the said vehicles.

8. Overlapping Bays

Should the body work of any vehicle overlap into an adjoining bay, or bays, the driver will be required to pay for the adjoining bay or bays.

9. Overextending into thoroughfare

Any vehicle that is parked that extends beyond a marked bay in excess of 2ft / 61cm and obstructs the throughways will be subject to Standard Charge Notice to Pay.

10. Use of Vehicles in Parking Places

No person shall, without the prior consent of the Council, use a vehicle while it is in a parking place in connection with the sale of any goods to any persons in or near the parking place or in connection with the selling or offering for hire of his skills or services.

11. No person shall, without the prior consent of the Council, use any part of the parking place or any vehicle left in the parking place:-

- (a) For sleeping or camping purposes;
- (b) For cooking and eating purposes; or
- (c) For the purpose of repairing, servicing or washing any vehicle or part thereof other than is reasonably necessary to enable that vehicle to depart from the parking place.

12. The driver of a motor vehicle using the parking place shall not sound any horn or other similar instrument except when about to change the position of the vehicle in or to depart from the parking place, or to avoid an accident.

13. No person shall, except with the permission of any person duly authorised in that behalf by the Council, drive any vehicle in the parking place other than for the purpose of leaving that vehicle in the parking place in accordance with the provisions of this Order or for the purposes of departing from the parking place.

14. No person shall in the parking place wantonly shout or otherwise make any loud noise to the disturbance or annoyance of users of the parking place or residents of premises in the neighbourhood.

15. No person shall in the parking place use any threatening, abusive or insulting language, gesture or conduct with the intent to put any person in fear or so as to occasion a breach of the peace or whereby a breach of the peace is likely to be occasioned.

16. A driver of a vehicle shall not use the parking place:-

- (a) So as unreasonably to prevent access to any premises adjoining the parking place or so as to be a nuisance; or
- (b) When the Council shall have closed the parking place or a part thereof or shall have closed the parking place or a part thereof to a specified class or classes of vehicles, and exhibited notice of such closing on or near the parking place.

17. The driver of a motor vehicle using the parking place shall stop the engine as soon as the vehicle is in position in the parking place, and shall not start the

engine except when about to change the position of the vehicle in or to depart from the parking place.

18. (1) The driver of a vehicle shall not permit it to wait in the parking place for longer than the maximum period permitted for waiting specified in column 5 of the Second Schedule to this Order in relation to that parking place.

(2) When a vehicle has left the parking place after waiting therein the driver thereof shall not, after it's leaving, permit it to wait again in the same parking place within such period, if any, as is specified in column 9 of the Second Schedule to this Order in relation to that parking place.
19. In respect of those parking places for which, in column 7 of the Second Schedule to this Order, it is indicated that a standard charge applies, the charge for a vehicle left in such a parking place for any period during the prescribed hours shall be subject to Articles 24 and 26 below and the charge listed in the Second Schedule to this Order.
20. In the case of a vehicle in respect of which the standard charge indicated in Article 19 above may have been incurred, it shall be the duty of a parking enforcement officer to attach to the vehicle in a conspicuous position a notice which shall include the following particulars:-
 - (a) the registration mark of the vehicle or, where the vehicle is being used under a trade licence, the number of the trade plate carried by the vehicle;
 - (b) the time at which he noticed that the charge had been incurred;
 - (c) a statement that the standard charge of the sum specified in Article 16 above is required to be paid;
 - (d) the manner in which, and the time within which, the standard charge should be paid; and
 - (e) a statement that it is an offence under this Order and Section 35A of the 1984 Act to contravene or not to comply with any provision of this Order;
21. Where a notice is not able to be attached to the vehicle the Council or their agent will obtain keeper details of the vehicle and provide details of the enforcement by post within 35 days of the contravention. The notice will include the details as laid out in Article 20(a), (b), (c), (d) and (e).
22. Where a notice has been attached to a vehicle in accordance with the provisions of Article 20 of this Order, no person not being a parking enforcement officer or some other person duly authorised by the Council shall remove the notice from the vehicle until the vehicle is removed from the parking place.
23. The driver of a vehicle in respect of which the standard charge has been incurred shall either:
 - (a) pay the standard charge to the Council either by cheque, online payment, debit or credit card payment or postal order, which shall be delivered or sent by post so as to reach the Offices of the Council not later than 10am on the seventh day following the day on which the standard charge was incurred or in cash in person at the said Offices not later than as aforesaid. Provided that, if the said seventh day falls upon a day on which the said Department is closed, the period within which payment of the standard

charge shall be made to the Council shall be extended until 10am on the next full day on which the said Office is open.

- (b) where the standard charge notice has been issued by an agent of the Council the driver will be required to comply with their payment methods laid out in the notice.

24. (1) The driver of a vehicle left in a parking place shall be exempt from payment of the standard charge referred to in Article 19 above:-

- (a) in respect of any period for which a valid ticket has been purchased for that parking place provided that such parking ticket is exhibited on the vehicle in accordance with the provisions of this Article: or
- (b) in respect of any period for which a valid electronic ticket has been purchased for that parking place provided that such electronic ticket has been purchased and recorded on the appointed system and the registration details and payment has been confirmed: or
- (c) in respect of any period for which the driver has registered to pay for parking at a ticket machine within the car park: or
- (d) in respect of those parking places where parking tickets are not available, if the driver removes the said vehicle from the parking place before the expiration of the maximum period of waiting specified in column 6 of the Second Schedule to this Order.

(2) For the purpose of this Order a parking ticket shall be:-

- (a) a ticket purchased by the insertion of the appropriate coin or coins from a ticket machine at a parking place at the price and for the period specified in relation to that parking place in column 7 of the Second Schedule to this Order;
- (b) a ticket issued by a ticket machine within the car park for the registration of the vehicle reserving payment by credit or debit card; or
- (c) a season ticket purchased from the Council at a charge ascertained by reference to the Scale of Charges set out in column 7 to the Second Schedule to this Order, such tickets being valid for all the parking places in the said Schedule; or
- (d) an electronic ticket purchased and paid for online via the application displayed within the car park for the location
- (e) any other ticket otherwise supplied by or purchased from any person duly authorised by the Council for such purpose.

(3) A parking ticket shall be valid for a parking place if and so long as the following conditions are satisfied:-

- (a) In the case of a parking ticket having an adhesive portion the parking ticket is exhibited on the vehicle:-
 - (i) in the case of a vehicle which is fitted with a transparent front windscreen, by sticking the parking ticket or tickets to the inside surface of the windscreen on the offside so that it is facing forwards and can be easily seen from in front of the vehicle;
 - (ii) in the case of a vehicle which is not fitted with a transparent front windscreen, by sticking the parking ticket or tickets on the front of the vehicle so that it is facing forwards and can easily be seen from in front of the vehicle.

- (b) In the case of the parking ticket not having an adhesive portion the parking ticket is exhibited on the vehicle:-
- (i) In the case of a vehicle which is fitted with a transparent front windscreen, by exhibiting the parking ticket or tickets in the inside of the vehicle facing upwards, in such a position that it can easily be seen through the windscreen from in front of the vehicle;
 - (ii) In the case of a vehicle which is not fitted with a transparent front windscreen, by securing the parking ticket or tickets to the front of the vehicle so that it can easily be seen from in front of the vehicle.
- (c) In the case where an electronic ticket has been purchased online for the location where the vehicle is parked and the driver has received confirmation of payment and retained said confirmation for the duration of the stay;
- (d) In the case where a driver has registered to pay for parking at the ticket machine and the issued ticket showing the registration number of the vehicle parked is displayed as per 3 (a) (i) (ii) or 3 (b) (i) (ii);
- (e) The period indicated on the parking ticket calculated from the date and time of purchase indicated in the ticket has not expired.

25. When a parking ticket has been exhibited on a vehicle in accordance with the provisions of Article 21 of this Order, no person shall remove the parking ticket from the vehicle until the vehicle is removed from the parking place.

26. If at the time when a vehicle is left in a parking place during the prescribed hours there is no ticket machine at that parking place, or all the ticket machines at that parking place carry notices placed upon them by a person duly authorised by the Council indicating that they are out of order, the driver of that vehicle shall be exempt from payment of the charge referred to in Article 16 above except when a vehicle is left in a parking place for longer than the maximum period specified in column 6 of the Second Schedule to this Order.

27. Subject to the proviso hereto, when a vehicle is left in the parking place in contravention of any of the provisions of Article 6 and Article 18 of this Order, a person authorised in that behalf by the Council may remove the vehicle or arrange for it to be removed from the parking place.

Provided that when a vehicle is waiting in the parking place in contravention of the provision of Article 6(b) of this Order, a person authorised in that behalf by the Council may alter or cause to be altered the position of the vehicle in order that its position shall comply with that provision.

28. No person shall use the parking place as a means of passage proceeding from one road to another.

29. Where in the parking place signs are erected or surface markings are laid for the purpose of:-

- (a) indicating the entrance to or exit from the parking place; or
- (b) indicating that a vehicle using the parking place shall proceed in a specified direction within the parking place;

No person shall drive or cause or permit to be driven any vehicle:-

- (i) So that it enters the parking place otherwise than by an entrance, or leave the parking place otherwise than by an exit, so indicated; or
- (ii) In a direction other than that specified, as the case may be.

30. In the parking place, no person shall:-

- (a) Erect or cause or permit to be erected any tent, booth, stand, building or other structure without the written consent of the Council;
- (b) light or cause or permit to be lit any fire.

31. Any person removing or altering the position of a vehicle by virtue of Article 28 of this Order may do so by towing or driving the vehicle or in such other manner as they may think necessary and may take such measures in relation to the vehicle as they may think necessary to enable them to remove it or alter its position, as the case may be.

32. When a person authorised by the Council removes or makes arrangements for the removal of a vehicle from the parking place by virtue of Article 28 of this Order, they shall make such arrangement as may be reasonably necessary for the safe custody of the vehicle.

33. A vehicle, which displays a Disabled Person's Badge and special parking disc (clock) set at time of arrival, which is left in a bay which is designated for use as a disabled person's parking space, shall be exempt for the first three hours of any day from payment of a charge imposed by the provisions of this Order. This exemption does not apply in any other area of the Parking Place. The Driver of a vehicle shall not permit it to wait in any of the bays marked as being for the use by 'disabled badge holders only' unless it is a vehicle which is clearly and continuously displaying a valid Disabled Person's Badge, positioned either on the dashboard or in the front windscreen of the vehicle, so that the serial number and expiry date of the badge can be clearly read from outside the vehicle. Additionally, a special parking disc (clock) must also be displayed next to the badge, set at a time of arrival (3 hours free parking).

34. In respect of electric vehicles in the parking place:-

- (a) Any person utilising an electric vehicle charging point situated within any car park within this order MUST pay the appropriate parking charge whilst the vehicle is being re-charged and occupying a bay reserved for re-charging purposes.
- (b) Any electric vehicle in a bay reserved for re-charging that is not displaying a valid parking ticket will be subject to a Standard Charge under Article 19 of this order irrespective of the charging status of the vehicle
- (c) Once an electric vehicle has been charged the vehicle must be moved to any another bay without a re-charger to make the charging facility available to other electric vehicle users
- (d) Parking bays with an electric vehicle charger are for use by electric vehicles only for the purposes of re-charging.
- (e) No electric vehicle may park in a bay with an electric vehicle charging point unless it is being re-charged.

GIVEN under the COMMON SEAL of)
the ROTHER DISTRICT COUNCIL)
this XXXXXXXXXXXXX in the)
presence of:)

XXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXX

FIRST SCHEDULE – REVOCATION OF PRECEDING ORDERS

1. The District of Rother (Borough of Bexhill (Off-Street) Parking Places Order 1970) (Variation) Order 1979.
2. The District of Rother (Borough of Bexhill (Off-Street) Parking Places Order 1970) (Variation) Order 1977.
3. The Borough of Bexhill (Off-Street) Parking Places Order 1970.
4. The Borough of Bexhill (Sidley Car Park) Order 1967.
5. The Borough of Bexhill (Little Common and The Gorses Car Park) Order 1973.
6. The District of Rother (Rye) (Off-Street Parking Places) Order 1977 (Variation) Order 1979.
7. The District of Rother (Rye) (Off-Street Parking Places) Order 1977.
8. The District of Rother (Rural District of Battle (Camber and Battle) (Parking Places) Order 1964) (Variation) Order 1977.
9. The Rural District of Battle (Camber and Battle) (Parking Places) Order 1964.
10. The Burwash (Off-Street Parking Place) Order 1971).
11. The Robertsbridge (Parking Place) Order 1963.
12. The Robertsbridge (Parking Place) (Supplemental) Order 1969.
13. The Ticehurst (Off-Street Parking Place) Order 1971.
14. The Battle (Mount Street Parking Place) Order 1972.
15. The Rye Harbour (Off-Street Parking Place) Order 1973.
16. The Catsfield (Off-Street Parking Place) Order 1973.
17. The District of Rother (Northiam) (Off-Street Parking Place) Order 1977.
18. The District of Rother (Off-Street) Parking Places Order 1983

SECOND SCHEDULE

THE USE OF THIS CAR PARK IS PERMITTED ON THE CLEAR UNDERSTANDING THAT THE COUNCIL AND THEIR REPRESENTATIVES ACCEPT NO LIABILITY FOR ANY DAMAGE TO VEHICLES OR OTHER PROPERTY OR INJURIES TO PERSONS ARISING IN ANY WAY WHATSOEVER DIRECTLY OR INDIRECTLY FROM THE USE OF THE CAR PARK OR FOR THE SAFE CUSTODY OF ANY VEHICLES OR PROPERTY LEFT THEREON.

WARNING: FAILURE TO COMPLY WITH THE REGULATIONS OF THIS ORDER IS A CRIMINAL OFFENCE (Section 35A of the 1984 Act)

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**The District Of Rother (Off-Street) Parking Places Order 2019
Schedule 2**

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Little Common Car Park	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days	1 hr.

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Upper Market Car Park, Battle	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hrs.	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days	1 hr.

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Lower Market Car Park, Battle	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans	All Days, All Hours	23 hrs.	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days	1 hr.

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Mount Street Car Park, Battle	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hrs.	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days	1 hr.

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Eversley Road Car Park, Bexhill on Sea	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days	1 hr.

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De La Warr Car Park, Bexhill on Sea	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days	1 hr,

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Wainwright Road Car Park, Bexhill On Sea	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days	1 hr.

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Western Road Car Park, Bexhill On Sea	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	24 hrs	Yes	Permits available on request please see www.rother.gov.uk or call 01424 787000 The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	

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Cinque Ports Street Car Park, Rye	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days	1 hr.

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The Strand Car Park, Rye	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days	1 hr.

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Lucknow Place Car Park, Rye	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days	1 hr.

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Bedford Place Car Park, Rye	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days	1 hr.

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Gibbet Marsh Car Park, Rye	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans	All Days, All Hours	23 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days	1 hr.

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Gun Gardens Car Park, Rye	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	24 hrs	Yes	Permits available on request please see www.rother.gov.uk or call 01424 787000 The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	-

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Central Car Park, Camber	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, between 8am to 8pm	12 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days 0830 to 1800	1 hr.

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Western Car Park, Camber	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, between 8am and 8pm	12 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days 0830 to 1800	1 hr.

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Western Coach Park, Camber	Wholly within a parking bay	Public service vehicles and Goods vehicles only as defined in Section 1 of the Public Passenger Vehicle Act 1981 and Section 196 of the Road Traffic Act 1972 respectively.	All Days, between 8am and 8pm	12 hrs	Yes	Please refer to Schedule 3 for parking ticket prices. The Standard Charge is £100, reduced to £60 if paid within 14 days of a Notice being issued.	All Days 0830 to 1800	1 hr.

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Old Lydd Road Car Park, Rye	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days	1 hr.

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Beeching Close, Bexhill on Sea	Wholly within a parking bay	All vehicles except: a. Goods vehicles exceeding 15cwt unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers, exclusive of driver c. Caravans; and d. Motorhomes	All Days, All Hours	23 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Northiam Car Park	Wholly within a parking bay	All vehicles except: a. Goods vehicles exceeding 3,5cwt unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers, exclusive of driver c. Caravans; and d. Motorhomes	All Days, All Hours	23 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Hurst Green Car Park	Wholly within a parking bay	All vehicles except: a. Goods vehicles exceeding 15cwt unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers, exclusive of driver. c. Caravans d. Motorhomes	All Days, All Hours	23hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr.

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Sedlescombe Car Park	Wholly within a parking bay	All vehicles except: a. Goods vehicles exceeding 15cwt unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers, exclusive of driver. c. Caravans d. Motorhomes	All Days, All Hours	23 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Burwash (The Bear) Car Park	Wholly within a parking bay	All vehicles except: a) Goods vehicles exceeding 15cwt unladen weight; and b) Passenger vehicles adapted to carry more than 12 passengers, exclusive of driver	All Days, All Hours	A. In respect of 40 spaces where signs are erected or surface markings laid indicating such a limit or to the effect that such a limit is in force: i. On Monday to Saturday inclusive between 8.00am to 6.00pm 2 hours in any period of 4 hours. ii. At all other times and on Sundays – no limit. B. On the remaining spaces:- i. Between 6.00am and 9.00pm on every day – 9 hours. ii. At all other times – no limit.	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Burwash - The Square	Wholly within a parking bay	All vehicles except: a. Goods vehicles exceeding 15cwt unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers, exclusive of driver. c. Caravans d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
The Gorses Car Park, Little Common	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Pett Level Car Park	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Sidley Car Park	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Market Square Coach Park, Battle	Wholly within a parking bay	No Vehicles except; Public service vehicles and Goods vehicles only as defined in Section 1 of the Public Passenger Vehicle Act 1981 and Section 196 of the Road Traffic Act 1972 respectively.	All Days, All Hours	5 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	2 hrs

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Rye Sports Centre Car Park, Rye	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued. Permits available on request please see www.rother.gov.uk or call 01424 787000	All Days	1 hr

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Richmond Road - Polegrove	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Galley Hill, Bexhill on Sea- Top	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Galley Hill, Bexhill on Sea - Bottom	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Manor Barn & Gardens, Bexhill on Sea	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Sidley Community Centre	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Bexhill Leisure Centre	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Egerton Park, Bexhill on Sea	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Broad Oak Park, Bexhill on Sea	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Rye Cricket Salts	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Little Common Rec Ground	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
St Marys Rec Ground, Bexhill on Sea	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
War Memorial, Bexhill on Sea	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Town Hall, Bexhill on Sea	Wholly within a parking bay	All Vehicles except a. Goods vehicles exceeding 3.5 cwt. unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers exclusive of driver; and c. Caravans; and d. Motorhomes	Saturdays, Sundays & Bank Holidays, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	Saturdays, Sundays & Bank Holidays, All Hours	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Etchingam (Oxenbridge Lane)	Wholly within a parking bay	All vehicles except: a. Goods vehicles exceeding 15cwt unladen weight; and b. Passenger vehicles adapted to carry more than 12 passengers, exclusive of driver. c. Caravans d. Motorhomes	All Days, All Hours	23 hrs	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

Name of Parking Place	Position in Which Vehicle May Wait	Class of Vehicle	Days of Operation of Parking Place	Maximum Period for Which a Vehicle May Wait	Whether fixed charge is applicable	Standard Charges, Parking Tickets & Parking permit prices	Prescribed Hours / Days	Period within which return is prohibited
Wainwright Road Coach & lorry park, Bexhill	Wholly within a parking bay	No Vehicles except; Public service vehicles and Goods vehicles only as defined in Section 1 of the Public Passenger Vehicle Act 1981 and Section 196 of the Road Traffic Act 1972 respectively.	All Days, All Hours	23 hours	Yes	Please refer to Schedule 3 for parking ticket & parking permit prices. The Standard Charge is £80, reduced to £60 if paid within 14 days of a Notice being issued.	All Days	1 hr

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Summary Report of the Consultation on the draft District of Rother (Off-Street) Parking Places Order Held 17 May to 26 July 2019

Executive Summary

1. We received 302 responses between 17 May and 26 July 2019.
2. 65% of respondents agreed to some extent on including all parking places in the order. Those that disagreed had concerns about:
 - a. Using the order to charge on more or all car parks and the effect charging might have on a) tourism, retail and other businesses b) residents using it for residential parking, c) on-street parking and congestions on roads.
 - b. The capacity of the Council to enforce the order.
 - c. There was no need to change current arrangements.
 - d. Using the order to stop motorhomes from using newly included parking areas and thereby further reducing where they can park, especially in reference to the impact on tourism, retail and catering businesses.
3. 71% of respondents agreed to some extent with reducing the 'waiting time' to 23 hours for all car parks and parking areas. Those that disagreed had concerns about:
 - a. Residents would not be able to use the car park for residential parking and leave their car in place when sick, when on holiday, over weekends, when working at home, in order to reduce road congestion. Of particular mention were Burwash, where recently added double yellow lines reduced on-street parking and the Manor Barn car park in Bexhill.
 - b. The ability of the Council to enforce the order.
 - c. Reducing waiting time would impact on tourism.
 - d. There was no need to change current arrangements.
 - e. Using the 23 hour limit to reduce use by motorhome/camper van owners.
4. Specific car parks that received the most comments were the two Burwash car parks, Little Common, Old Town (Bexhill) and the Battle car parks.
5. We received a few suggestions that the Council was asked to consider at the same time as reviewing the parking order. These were:
 - a. Regulations for electric vehicle charging points for if and when such points were made available and reviewing placing solar panels over car parks.
 - b. Reviewing allowing blue badge holders to park for free in bays for the disabled.
 - c. Improving the definition of 'unladen weight'.
 - d. Co-ordinating car park enforcement with on-street enforcement.
 - e. Providing short term free-use for parking to use public conveniences located in car parks with charges.
 - f. Considering offering permits to NHS workers visiting patients.
 - g. Providing one motorhome space in each of the village car parks, with a one night stay limit.

Background and Introduction

1. The current Parking Places Order (PPO) covers the management of all Rother District Council owned car parks listed within the PPO. It was created in 1983. The PPO gives the Council the authority to enforce against any breaches to the PPO's regulations on any of its land included in the PPO. Since 1983, the council had created a further 20 variations to the PPO.
2. The PPO needed to be brought up to date to accommodate changes in how customers use our car parks. As an example, the current (1983) Parking Places Order does not make reference to new electronic and online methods of payment that are now available for customers to use in some of our car parks. Some amenity car parks and parking areas are not currently covered by the PPO. It makes enforcement more difficult and slower, which affects other users. Some examples of problems that can happen in car parks and parking areas are vehicles parked over multiple bays, parking over a long period of time and not leaving, living in a vehicle and trading or running a business in the parking area without permission. This affects access to parking for other users. The changes the Council proposed would require another five variations to the existing PPO. Cabinet decided the best way to proceed was to create a new PPO; Cabinet Minute CB18/45 refers.
3. Car park users, nearby businesses or organisations, other services and residents might be affected by proposed changes so the decision was taken by the Council to consult; Cabinet minute CB18/45 refers. The purpose of the consultation was to find out any other information that Members should take into account before making a decision about the content of a new PPO. This would include evidence of unintended consequences or if a change to the order might be unfair or discriminatory.
4. We consulted on the proposed changes to the PPO. The consultation started on Friday, 17 May and closed on Friday, 26 July and was open for 10 weeks. The main two changes and therefore the focus of the consultation questions were:
 - a. All car parks and parking areas under Rother District Council will be brought under the new Parking Places Order.
 - b. Most of the car parks and parking areas will have the maximum waiting period changed from 24 hours to 23 hours.
5. In addition, we drew to the attention of participants our proposals on access for campervans or motorhomes. There was an opportunity to comment on how the proposed PPO and schedules applied to specific car parks and parking areas.
6. It was made clear on the website that we were not consulting on charges in car parks. We also stated the consultation was about off-street parking on land owned and managed by Rother District Council and not about on-street parking because on-street parking was not this Council's responsibility, either now or in the future. Nowhere in this consultation was it proposed to add charges to all or some car parks or parking areas. However, statements on the webpage and in the online questionnaire pointed out the consequence that extending the PPO to the remainder of the car parks or parking areas meant the Council could apply the powers given in the PPO to them. That included the power to

bring in charges to some of the free car parks or parking areas, once they are included in the PPO.

Who We Invited to Consult and How They Were Invited

7. We identified the following groups might be affected, positively or negatively by proposed changes to the PPO or who might wish to propose other changes. They are:
 - a. Businesses, organisations representing groups of businesses, local groups and organisations because they may be affected by customers, users or members using nearby car parks.
 - b. East Sussex County Council as the highways authority because car parks can have an effect on on-street car parking.
 - c. Car park users themselves because they are directly affected.
 - d. Camper van/motor home owners who use parking areas or are excluded from parking areas newly included in the PPO.
 - e. Town and parish councils, especially those with RDC owned car parks in their villages, and residents and neighbourhood associations because their residents will be directly affected.
 - f. Groups and organisations that represent or work with people who may have difficulties accessing services and need to use local car parks, for example using disabled parking bays.

8. We made a general invitation to consult to users, residents and visitors via –
 - a. My Alerts email to 16,384 residents (approximately just over a third of all Rother households) on week commencing 10 June and a reminder My Alerts notice at one week before the closing date.
 - b. Media release on launch.
 - c. Social media notifications on the Council's Facebook account and Twitter accounts for Rother District Council @RotherDC and Rother's consultation Twitter account @RDCconsult. Our tweets from the consultation account were read over 6,000 times (total of 6,041 impressions). We asked Councillors with social media accounts to remind residents that there was one week left to consult.
 - d. Website article on the consultation page on the Council's website.
 - e. Laminated notices displayed at all suitable car parks and parking areas and included information on where to find the consultation website.

9. We gave personal invitations to consult by emailing the following groups and individuals. Those who had not responded received a reminder shortly before the closing date. Three organisations responded and their full response is provided as appendices at the end of this report. This is the invitation list:
 1. 1066 Cycle Club
 2. Action in Rural Sussex
 3. Age UK – East Sussex
 4. All parish and town councils in Rother
 5. Association of Carers
 6. Battle and District Chamber of Commerce
 7. Battle and District Riding Club
 8. Battle Area Community Transport
 9. Beautiful Battle
 10. Bexhill 100

11. Bexhill Caring Community
12. Bexhill Chamber of Commerce and Tourism
13. Bexhill Community Bus
14. Bexhill Environmental Group
15. Bexhill Heritage
16. Bexhill Old Town Preservation Society
17. Bexhill Ramblers Association
18. Bexhill Talking Newspaper
19. Bexhill Town Team/Bexhill Forward
20. Disabled Motoring UK
21. East Sussex Association of the Blind
22. Friends, Families, Travellers
23. Guestling & Pett Community Friends
24. Hastings and East Sussex Natural History Society
25. Hastings and Rother Disability Forum
26. Hastings and Rother Transport Action
27. Homeworks
28. Iden Field Trotters
29. Little Common and Cooden Business Association
30. Little Common and Old Town (Bexhill) GP Surgeries
31. Northiam Conservation Society
32. Northiam Footpaths Group
33. Optivo (housing association)
34. Orbit Homes (housing association)
35. Rother Association of Local Councils
36. Rother Citizens Panel membership
37. Rother Neighbourhood Watch
38. Rother Ramblers
39. Rother Seniors Forum
40. Rye Chamber of Commerce
41. Rye Conservation Society
42. Rye Partnership
43. Rye Runners
44. Sidley Community Association
45. Sussex Business Board
46. Tilling Green Residents Association

Responders to the Consultation

10. We received 287 responses from local residents and car park users through our online survey. A further 12 respondents submitted their response by email. This means we had a total of 299 responses from the public. We also received two questions for more information by email from members of the public.
11. The following organisations made a written response –
 - Bexhill Old Town Preservation Society
 - Rye Conservation Society
 - Ticehurst Parish Council
12. In total we received 299 individual responses and from three local organisations (representing a number of individuals), which is 302 responses in total. Our target was to get at least 300 responses. Therefore, we achieved our target participation rate.

Rother District Council

Report to	-	Cabinet
Date	-	4 November 2019
Report of the	-	Executive Director
Subject	-	Land at Little Common Recreation Ground

Recommendation: It be **RESOLVED:** That:

- 1) the proposed disposal by lease of Pitch 4 at Little Common Recreation Ground, shown at Appendix A, be advertised on two consecutive weeks as required by Section 123 of the Local Government Act 1972; and
 - 2) subject to completion of this process, a lease be granted to Little Common Football Club for a term of eight years at £500 per annum rent to tie in with the expiry of the pavilion lease and other terms and conditions to the satisfaction of the Executive Director.
-

Head of Service: Joe Powell

Lead Cabinet Member: Councillor Brewerton

Introduction

1. Football grounds are required to meet certain criteria set by the Football Association (FA) in order to allow teams to participate in different levels of football league; the higher the league, the more stringent the ground grading requirements.
2. Little Common Football Club (LCFC) has approached Council officers and Members asking that ground grading work is undertaken at Pitch 4 at Little Common Recreation Ground. The FA has indicated to LCFC that in order for them to continue to play at the ground – in the league to which they were recently promoted – they must erect a fence around Pitch 4 and increase the spectator stand to accommodate another one hundred spectators. LCFC intend to meet the cost of any works themselves. An aerial view of Pitch 4 can be found at Appendix A and an example of the type of fencing to be used can be found at Appendix B.
3. The first team currently has to play home games at the ground of Eastbourne United (EU) as this is the only local venue that has the capacity to enable LCFC to play on an FA approved enclosed pitch. EU has given notice that LCFC will not be able to continue playing at their ground after the current 2019/20 football season. LCFC need to notify the League by the 31 March 2019 whether or not they will have an approved ground on which they can continue to complete in the League.
4. The Council recognises the importance and value of its local sport clubs and has been working closely with LCFC to develop the recommendation in this report. The positive impact LCFC has on the local community, particularly in

the social value it provides through its youth teams should be noted. In addition, the sense of civic pride and community cohesion which is achieved through local sporting successes should not be overlooked.

5. There have been a number of ground grading improvements undertaken at Little Common Recreation Ground over the years that have enabled LCFC to progress to higher leagues and continue to play in Little Common. It is felt by the Council that to erect fencing around the pitch will give the impression to the public of a loss of open space.
6. The club currently runs three senior teams and fourteen youth teams providing training and matches for over 250 people on a weekly basis. It is anticipated that that there will be a loss of income to the Council of approximately £3,000 of pitch fees, working on the basis of two senior teams and one youth team using Pitch 4, however there would be a saving of £2,500 per annum made from the Council not having to maintain the football pitch.

Disposal of Public Open Space

7. It should be highlighted that while LCFC propose to keep the pitch accessible to the public by including gates in the fencing, as shown at Appendix A, the recommendation in this report will lead to a loss of Pitch 4 as public open space. Residents will be able to raise objections as part of the process of disposal of the land through Section 123 of the Local Government Act 1972. The Council will also be obliged to advertise in the local paper (for a period of two weeks) the intention to dispose of the land as public open space. If objections are received, these would then need to be reported back to Cabinet so that a final decision on disposal of the land can be made.
8. It is recommended to grant LCFC an eight year lease at £500 per annum with the Club taking on responsibility for all grounds maintenance. This arrangement represents a saving to the Council of £2,500 per annum in maintenance fees; however, there will be a loss of income to the Council of approximately £3,000 of pitch fees. The £500 annual cost of the lease is designed to protect the Council from any loss of income over the eight year lease period. The lease term allows a review in line with the pavilion lease, which expires in 2027.

Planning Permission

9. The proposal to erect fencing would require LCFC to apply for planning permission as would the intention to increase the spectator stand. Examples of the types of FA approved fencing are attached at Appendix B. LCFC will meet all costs of purchasing and installing the fencing as well as works to increase the spectator stand.
10. At the same time as applying for planning permission LCFC will be required to apply for a route diversion for a public footpath. Appendix C shows public footpath "48b" that cuts across Pitch 4 on the route C-D-E. The East Sussex County Council Rights of Way Officer has advised that he sees no real likelihood of reasoned objections to a diversion of the path to E –F.

Previous Ground Grading Approvals

11. Set out below are the previous ground grading improvements that LCFC has undertaken and funded, with the relevant planning and Cabinet approvals:
- 2003 – new pavilion built at the recreation ground, funded by Sport England, Rother DC and the Clubs.
 - 2005 – pitch side barriers erected.
 - 2007 – hard surfaced footpath along the northwest pitch boundary, provision of floodlights, extension of two dugouts, extension and the conversion of the grandstand to seating.
 - 2010 – to extend the pitch side footpath to three sides of Pitch 4 and to extend the spectator stand.

Conclusion

15. At present LCFC is enjoying the most successful period in their history and is competing at their highest ever level including participation in the FA Cup and FA Vase. Officers have attempted, without success, to find an alternative compromise with the FA's ground grading panel.
16. Members are invited to consider the benefits of granting a lease to LCFC. The disposal process will establish the scale of any objection from residents to the loss of public open space while also providing a route for the club to make the necessary improvements it needs to make in order to continue to play matches in the local area.

Malcom Johnston
Executive Director

Risk Assessment Statement

There is a risk that some residents will not wish to lose the open space at Pitch 4; however, objections can be raised through the land disposal process and these would then need to be reported back to Cabinet so that a final decision on disposal of the land can be made.

Officers have been contacted by the Treasurer of the Pavilion's Management Committee to explain that during the last financial year, the Club's Pavilion made a loss mainly because the football club is no longer using the facilities on a Saturday afternoon and there is a risk that the pavilion could be handed back to the Council if further losses are made.

There is also a risk that LCFC is forced to relocate outside of Little Common permanently and the community benefits lost. There would also be a loss of pitch income to the Council.

Plan showing boundary of fencing around the pitch and location of gates



Examples of the types of Football Association approved fencing:

Wooden hit and miss panel fencing



V Mesh fencing



Public footpaths at Little Common recreation ground



Rother District Council

Report to	-	Cabinet
Date	-	4 November 2019
Report of the	-	Executive Director
Subject	-	Fees and Charges 2020/21

Recommendation: It be **RESOLVED:** That:

- 1) the charges shown in Appendices 1 – 6 (except for 5b) be approved and brought into effect from 1 April 2020;
 - 2) the charges shown in Appendix 5(b) be brought in from July 2020;
 - 3) the charges in Appendix 10 be brought into effect if and when future trade agreements following BREXIT make this necessary; and
 - 4) Members' views are sought on the garden waste charges as per paragraph 29.
-

Head of Service: Joe Powell

Lead Cabinet Member: Councillor Oliver

Introduction

1. This report proposes a set of revised fees and charges for a range of services provided by the Council. The Council regularly reviews and revises its rates for fees and charges so that either all or a proportion of the cost of service provision can be met and built into the Revenue Budget accordingly. In most cases the recommended increases to fees and charges are in line with the current cost of inflation as based on the Consumer Price Index (CPI). The CPI rate as at September 2019 is 1.7%. If approved, the new rates for fees and charges will be built into the draft Revenue Budget for 2020/21.
2. It should be noted that if the increases in charges are too high income levels may drop due to customer resistance and affordability for the customer. Usage and uptake of services needs to continue at optimum levels to support funding of increasing service costs, including administration and contract uplifts where applicable. Failure to achieve sufficient income and thereby reduce subsidy on non-essential services may compromise the Council's ability to fund statutory services and savings may need to be made elsewhere in the budget to mitigate a loss of income.
3. The charges set out are inclusive of value added tax (VAT) at the current rate, where appropriate.
4. Some new fees to cover the cost of issuing export health certificates for the inspection and exportation of fish and molluscs from the port of Rye to the EU post Brexit are being proposed, if future trade agreements make this necessary.

Park Activities – Sports Pitches

5. A detailed illustration of the recommended increases to fees and charges for Park Activities and Sports Pitches can be found at Appendix 1.
6. Sports pitches across the District provide areas for local clubs to carry out their activities. These clubs play an important role in maintaining the health and wellbeing of residents as well as providing activities for young people to take part in.
7. Current charges for sports pitches help to subsidise the costs to the Council in providing them. The pitches are maintained by our grounds maintenance contractors and their costs are subject to an annual increase based on inflation (CPI). Additional costs in providing services such as showers are also subject to increases in contractor cleaning charges and utilities. Therefore officers recommend that an increase of 1.7% is applied to all charges to cover the effects of inflation.

Park Activities – Special Events

8. A detailed illustration of the recommended increases to fees and charges for Special Events can be found at Appendix 1.
9. The number of events being held on public land within the District is continuing to increase year on year and it is important that the level of charges for both charitable and commercial events are not perceived as a deterrent.
10. The administration and officer resource requirement for park events continues to increase in line with increased volumes and with an ever more stringent responsibility to ensure that each event has the appropriate safety measures, insurance and risk assessments in place.
11. Work carried out to parks and open spaces by contractors to maintain areas before and after events and to provide assistance during events are subject to annual increases in contract charges based on CPI.
12. Therefore officers recommend that an increase in line with inflation of 1.7% is applied to all charges to cover the effects of inflation and work undertaken by officers.

Park Activities – Allotments

13. A detailed illustration of the recommended increases to fees and charges for Allotments can be found at Appendix 1.
14. Following devolvement the Council now operates just two allotment sites in Sidley (Preston Road and Sidley House). Work on the devolution of Preston Road has commenced, although interest remains muted.
15. Officers recommend that charges rise in line with inflation of 1.7% to cover rises in costs for grounds maintenance and utilities.

Cemetery Charges

16. A detailed illustration of the recommended increases to fees and charges for Cemetery services can be found at Appendix 2.
17. In October 2017, officers reported to Cabinet on the provision of cemetery services (Minute CB17/29 refers). This report outlined the challenges for the service and compared charges with other local authorities. These challenges have persisted during 2019/20 to date.
18. The current charges for interments have remained static since 2016 to encourage use of local services; however, contractor costs for services have risen annually by inflation creating a real terms reduction in income to the Council over the period. The current rates of fees and charges still meet the cost to the Council. Therefore it is recommended that these fees are held at the current rate for 2020/21.
19. Other memorial services such as benches, book of remembrance engraving and trees, as well as grounds maintenance and the hire of the chapel, are provided as part of the cemeteries service. Where these services employ contractors to carry out the works with charges subject to an annual rise it is recommended that fees are increased by 1.7%, in line with CPI.

Beach and Foreshore

20. A detailed illustration of the recommended increases to fees and charges for Beach Activities can be found at Appendix 3.
21. A full review of beach hut provision was reported to Cabinet in November 2016 (Minute CB16/43 refers) and works resulting from the working group have now been implemented.
22. Beach hut sites remain in high demand and are not a statutory service. The recommendation therefore is for the licence fee for Beach Huts to rise by £9 per licence in 2020/2021, equivalent to a 1.7% increase.
23. For other foreshore services, such as winch and boat licences it is recommended that a similar increase of 1.7% is applied.

Car Parking

24. A detailed illustration of the recommended increases to fees and charges for Car Parking can be found at Appendix 4.
25. At the Cabinet meeting held in December 2017 (Minute CB17/51 refers), it was agreed that car park charges will remain unchanged until the process of implementing Civil Parking Enforcement (CPE) is completed. The CPE Task and Finish Group is to be reconvened within six months prior to the implementation of the scheme in 2020, therefore officers recommend that car park charges continue to be left unchanged in the interim. The date for the implementation for CPE is currently anticipated to be in June 2020.

Bulky Waste Collections

26. A detailed illustration of the recommended increases to fees and charges for Bulky Waste Collections can be found at Appendix 5(a).
27. The recommendation is fees are increased by 1.7%, in line with CPI.

Garden Waste Collections

28. The annual charge for the garden waste collection service is currently £35 per bin and has not changed since July 2016 as per Cabinet agreement in December 2015 (Minute CB15/55 refers) [Appendix 5(b)]. The garden waste subscription charge in neighbouring authorities are:
 - Hastings £66
 - Eastbourne £52
 - Lewes £70
 - Wealden £50 (under review)
29. The present number of garden waste collection customers is 18,785. Before the last renewal the number of customers was 19,435. The contract cost for the collection of garden waste, based on the current number of customers, is expected to be in the region of £750,000 per annum before any inflationary award. This excludes the annual cost of administering the customer accounts (approximately £30,000) and also the sunk costs of approximately £500,000 in providing the garden waste wheelie bins. The income generated from the current £35 per week charge per bin at the current rate of subscribers for 2019/20 is approximately £745,000, leaving a deficit to the Council of £35,000 against the annual operating costs and before recovering any of the capital investment in the wheelie bins. Having reviewed the surrounding Councils' charges, it is recommended that the annual subscription cost for garden waste service is increased. A rise to £50 per annum would deliver income of £939,000 and generate an annual surplus of £195,300. Members may also wish to consider a phased increase from a £50 annual charge to £60 over the next three years. The surplus quoted excludes the original cost of the wheelie bins. There are no legal restrictions preventing the Council making a surplus from this activity.
30. There is a risk that the higher cost of the service could deter some residents from renewing their garden waste collection subscription. If the total number of subscribers fell below 14,999 there would be a higher cost per subscription paid to the contractor. If customer numbers reduced to 14,999 the projected surplus would fall by between £85,000 and £140,000 depending on the annual charge to the customer. It is however expected that any reduction in customer numbers would not be this significant.

Scrap Metal Dealers Act 2013

31. It is recommended that the charges for scrap metal dealers as set out in Appendix 6 do not increase as there has been no increase in costs to the Council.

Localism Act 2011

32. To ensure that the costs of providing non-statutory services are covered by the user, officers in Environmental Services, Licensing and Community Safety have previously identified two areas where a charge can be levied under Section 3 of the Localism Act 2011:

a. Food Hygiene Rating Scheme (FHRS)

A revisit to rate a premises under the FHRS is not a statutory duty and it is therefore recommended that the scale of fees shown in Appendix 7 is approved. As a Council we would want food businesses to have the highest rating and therefore the fee only reflects the costs incurred by the Council.

b. Export Health Certificates (for food exported)

The Council receives requests for health certificates which must be signed by Environmental Health Officers or Official Veterinarian. If the health certificates are not correct and not authorised, the Port Health Authority of the importing country will reject the consignment of food. By issuing health certificates, the Council is supporting local businesses to export food. The fees in Appendix 8 are recommended to cover the Council's costs, which are only sufficient if businesses provide adequate time and accurate information to allow certificates to be produced efficiently.

Export Health Certificates for fish and molluscs (BREXIT)

33. Post BREXIT (subject to future trading agreements with the EU), the exportation of fish to the EU may require the inspection of the product at the port of Rye and the issuing of an export health certificate (by an Environmental Health Officer or an Official Veterinarian) or an internal export health certificate if the fish is transported to another approved food establishment in the United Kingdom for subsequent export. The Council does not have a statutory duty to issue export health certificates including to the European Union and will take considerable Officer time to do so. Appendix 9 sets out the proposed charges. This will be reviewed as the full impact of this work becomes more apparent.

HMO Licences

34. It is recommended that the charges for HMO as set out in Appendix 10 are not increased.

35. A Supreme Court judgement has determined that local authorities must have two sets of fees. One fee to cover the costs of applying for a licence (not refundable) and a fee for issuing the licence and on-going enforcement. It is recommended that the Council also has a combined fee to reflect the reduced administration costs associated with only one fee being paid and processed, as set out in Appendix 10. Fees can only be set which reflect the costs incurred by the Council.

Conclusion

36. The increases recommended within this report support the Medium Term Financial Strategy of the Council, ensure that non-statutory services are broadly self-funding and ensure that income levels are protected against the effects of inflation.
37. Members are requested to consider the proposals and determine the range of charges applying for 2020/21.

Malcolm Johnston
Executive Director

Risk Assessment Statement

As highlighted within this report, if the increases in charges are too high income levels may drop due to customer resistance and affordability for the customer. Failure to achieve sufficient income and to reduce subsidy on non-essential services may compromise the Council's ability to fund statutory services in the future.

PARKS ACTIVITIES

Unless stated all charges include VAT @ 20%

Sports Bookings

	Current Charges per Booking per Pitch (2019/2020)			Proposed Charges per Booking per Pitch (2020/2021)		
	Adult (over 18)	Youth (12 – 18)	Under 12's	Adult (over 18)	Youth (12 – 18)	Under 12's
Football Pitch	£79.00	£17.50	£13.50	£80.00	£17.75	£13.75
	Adult (Over 18)	Colts		Adult (Over 18)	Colts	
Cricket Pitch	£77.00	£17.00		£78.00	£17.25	

		Current Charges per Booking per Pitch (2019/2020)	Proposed Charges per Booking per Pitch (2020/2021)
Stoolball Pitch	Casual Games	£26.50	£27.00
Additional Charges	Showers	£27.50	£28.00
	Closed Gate	£46.00	£47.00
	Cancellation (pitch fees)	£22.50	£23.00

Events and Fairs

		Current Charges (2019/2020)	Proposed Charges (2020/2021)
Commercial Event – Small	Per Day	£113.00	£115.00
Commercial Event – Med	Per Day	£338.00	£344.00
Commercial Event – Large	Per Day 1 – 4	£635.00	£646.00
	Per Day 5 +	£488.00	£496.00
Charitable / Not for Profit Event – Small	Per Day	£61.00	£62.00
Charitable / Not for Profit - Medium	Per Day	£189.00	£192.00
Charitable / Not for Profit - Large	Per Day 1 – 4	£348.00	£354.00
	Per Day 5 + days	£276.00	£281.00
Damage Deposits	Small Events	£323.00	£329.00
	Medium Events	£538.00	£547.00
	Large Events	£1,075.00	£1,093.00

Allotment Gardens

		Current Charges per Plot per Annum (2019/2020)	Proposed Charges per Plot per Annum (2020/2021)
Small Plot	<125sqm	£49.50	£50.00
Large Plot	>125sqm	£94.00	£95.50

CEMETERY CHARGES

	Current Charges (2019/2020)	Proposed Charges (2020/2021)
INTERMENTS – For the burial of:		
The body of a child up to 18 years old	£0	£0
The body of a person whose age at the time of death exceeded 18 years. At 1.52m (5') deep	£950.00	£950.00
Each additional 0.61m (2') depth	£380.00	£380.00
Cremated remains – interment	£260.00	£260.00
EXCLUSIVE RIGHTS – For the Exclusive Right of Burial at the time of interment, for 50 years, including the preparation of the Deed of Grant		
Full size plot (2.74m x 1.22m)	£950.00	£950.00
Small size plots (1.37m x 0.61m)	£470.00	£470.00
Garden of Remembrance at Rye (0.69m x 0.61m)	£270.00	£270.00
Plot Reservation for 5 year period		
Full size plot (2.74m x 1.22m)	£240.00	£240.00
Small size plots (1.37m x 0.61m)	£120.00	£120.00
Garden of Remembrance at Rye (0.69m x 0.61m)	£70.00	£70.00
OTHER CHARGES		
Use of Chapel	£190.00	£193.00
Transfer of burial rights	£120.00	£122.00
Search fee – 10 years to present	No Charge	No Charge
Search fee – before 10 years	£120.00	£122.00
d) Disinterring: Double appropriate re-opening fees, plus any additional charges to be determined by the proper officer according to the circumstances.		

Cemetery Charges

The whole of the foregoing fees and charges will be doubled in the case of any person who at the time of death was not a Council Tax payer or resident of the Rother District and has not so resided at any time during the twelve months preceding his or her death.

CEMETERY CHARGES – *continued*

	Charges (2019/2020)	Proposed Charges (2020/2021)
GROUNDWORK – maintenance and planting in respect of Bexhill Cemetery only		
Lawn Sections		
Twice yearly planting with bedding plants	£153.00	£156.00
For Exclusive Burial Rights	£2,060.00	£2,095.00
Traditional Sections		
Turfing of a grave space	£174.00	£177.00
Maintenance with twice yearly planting per annum	£461.00	£469.00
MEMORIALS		
Permission to erect a memorial – (Cemeteries Only)	£120.00	£122.00
Permission to insert an additional inscription – (Cemeteries Only)	£49.00	£50.00
Commemorative BENCHES AND TREES		
Commemorative Benches		
10 year scheme, including installation, plaque and 10 year maintenance.	£691.00	£703.00
Cost of bench to be in addition - selection of four benches provided at current cost plus 5% charge.	On request	On request
Replacement / Additional Plaque for bench (not including inscription)	-	-
Replacement / Additional Plaque for bench, including inscription - maximum of four lines of text	£155.00	£158.00
Commemorative Trees		
Planting of a commemorative tree, including ground preparation, soil nourishment, stabilisation and protection of the sapling. Cost price plus 5% charge (not including tree)	£222.00	£226.00
A selection of trees and shrubs are available for planting, cost for the supply of the tree will be provided at time of request, current cost plus 5% charge	On Request	On Request
Plaque – including up to four lines of inscription	£64.00	£65.00
Installation and Plaque Mount for commemorative tree	£187.00	£190.00
Additional line of engraving on plaque	£7.25	£7.50
FOR INSCRIPTIONS IN THE BOOK OF REMEMBRANCE		
Up to five-line entry	£255.00	£260.00
Standard Embellishments (Extra)	£388.50	£395.00

BEACH AND FORESHORE

Unless stated all charges include VAT @ 20%

	Charges 2019/2020	Proposed Charges 2020/2021
Beach Hut Site Licenses – Annual charge per hut East/West Parade	£512.00	£521.00
Glyne Gap	£512.00	£521.00
Beach Hut Site Licenses – Seasonal charge per site Tent Sites, 6 months only	£356.00	£362.00
Beach Hut Site Transfer Fee per hut	Minimum fee £1,575 or 10% of sale price (whichever is highest)	Minimum fee £1,575 or 10% of sale price (whichever is highest)
Foreshore License – Annual charge per item: One Boat Site	£72.00	£73.00
Winches – Annual charge per winch	£36.00	£36.50
Equipment Boxes – Annual charge per box	£36.00	£36.50
Sailing/Angling Boat Site	£47.00	£48.00
Commercial Fishing Boat Site	£357.00	£363.00

CAR PARK PERMITS

Unless stated all charges include VAT @ 20%

	Charges 2019/2020	Proposed Charges 2020/2021
Annual Permit for One Car – All Car Parks	£815.00	£815.00
Half Yearly Permit for One Car – All Car Parks	£498.50	£498.50
Nominated Permit for One Car – Single Named Car Park	£498.50	£498.50
Wainwright Road – Annual Permit per Car	£125.00	£125.00
Gibbets Marsh – Annual Permit per Car	£321.50	£321.50
Little Common – Annual Permit per Car	£175.00	£175.00
Gun Gardens – Rye – Annual Permit per Car	£1,090.00	£1,090.00
Western Road – Bexhill – Annual Permit per Car	£715.00	£715.00
The Strand – Rye – Annual Permit per Car	£655.00	£655.00

All other current car park tariffs, including pay and display charges are available online at www.rother.gov.uk/carparks

WASTE CHARGES

Unless stated all charges include VAT @ 20%

Bulky Waste Charges (a)

	Charges 2019/2020	Proposed Charges 2020/2021
Up to 3 items	£37.00	£38.00
4 – 6 items	£72.00	£73.00
7 – 9 items	£106.00	£108.00
Additional items above, per 3 items	£37.00	£38.00

Garden Waste Charges (b)

	Charges 2019/2020	Proposed Charges 2020/2021 (from July 2020)
Annual charge per container	£35.00	£50.00

SCRAP METAL DEALER LICENCE (3 years)

Unless stated all charges include VAT @ 20%

	Current Charge 2019/2020	Proposed Charge 2020/2021
New Application	£500.00	£500.00
Renewal	£400.00	£400.00
Variation	£60.00	£60.00

FOOD HYGIENE RATING SCHEME (FHRS)

Unless stated all charges include VAT @ 20%

	Current Charge 2019/2020	Proposed Charge 2020/2021
First request for an inspection for FHRS scoring within three months of planned inspection	£150.00	£150.00
Further request for an inspection for FHRS scoring within three months of planned inspection	£200.00	£200.00
First request for an inspection for FHRS scoring after three months of planned inspection	Free	Free
Further request for an inspection for FHRS scoring after three months of planned inspection	£200.00	£200.00
Replacement FHRS sticker	NA	£25.00

EXPORT HEALTH CERTIFICATES (EXCEPT FISH INSPECTIONS)

Unless stated all charges include VAT @ 20%

	Current Charge 2019/2020	Proposed Charge 2020/2021
First certificate issued	£70.00	£70.00
Subsequent certificates issued on the same working day (same batch)	£20.00 each	£20.00 each

**[INTERNAL] EXPORT HEALTH CERTIFICATES FOR FISH AND MOLLUSCS,
INCLUDING INSPECTION**

Unless stated all charges include VAT @ 20%

	Current Charge 2019/2020	Proposed Charge 2020/2021
First hour (minimum)	NA	£100.00
Subsequent hours or part thereof	NA	£100.00 per hour

HMO LICENCES (5 years)

	Current Charge 2019/2020	Proposed Charge from January 2020
Initial (first) Application Fee	£920.00	£920.00
Initial Issuing Fee	£50.00	£50.00
Combined Fee (if paid at the same time)	£950.00	£950.00
Additional fee if premises inspected and found not to be licensed	£300.00	£300.00
Renewal Application Fee	£650.00	£650.00
Renewal Issuing Fee	£50.00	£50.00
Combined Fee (if paid at the same time)	£680.00	£680.00

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Rother District Council

Report to	-	Cabinet Committee
Date	-	4 November 2019
Report of the	-	Executive Director
Subject	-	Revenue Budget and Capital Programme Monitoring – Quarter 2 2019/20

Recommendation to COUNCIL: That the updated Capital Programme at Appendix B be approved;

AND

It be **RESOLVED:** That the:

- 1) report and actions being undertaken by the Strategic Management Team to address the projected overspend be noted; and
- 2) Council ceases to fund East Sussex County Council for additional grass cutting to highway verges from 2020/21.

Head of Service: Robin Vennard
Lead Cabinet Member: Councillor Oliver

Changes to the Revenue Budget

1. This report updates Members on the Council's finances as at the end of September and projects a provisional outturn for 2019/20. The financial position for the Council is shown in the table below and further analysis is shown in subsequent paragraphs:

Rother District Council General Fund Summary	Revised 2019/20 Budget £ (000)	2019/20 Estimated Outturn £ (000)	2019/20 Variance £ (000)	2019/20 Variance %
Executive Directors & Corporate Core	2,084	2,206	122	5.9%
Environmental Services	750	679	(71)	-9.5%
Strategy and Planning	961	1,020	59	6.1%
Acquisitions, Transformation and Regeneration	(591)	(286)	305	-51.6%
Housing and Community Services	7,365	7,891	526	7.1%
Resources	3,264	3,361	97	3.0%
Total Cost of Services	13,833	14,871	1,038	7.5%
Interest from Investments	(512)	(512)	0	0.0%
Capital Expenditure Charged to Revenue	1,670	704	(966)	-57.8%
Rother 2020 Savings				
(i) Increase income - investment in property	0	0	0	0.0%
(ii) MRP	156	257	101	64.7%
(iii) Interest payments	220	489	269	122.3%
Net Cost of Services	15,367	15,809	442	2.9%

	Revised 2019/20 Budget £ (000)	2019/20 Estimated Outturn £ (000)	2019/20 Variance £ (000)	2019/20 Variance %
Special Expenses	(674)	(674)	0	0.0%
Business Rates				
Local Share of business rates	(8,020)	(7,640)	380	-4.7%
s31 Grants	(1,297)	(1,850)	(553)	42.6%
Tariff	5,715	5,715	0	0.0%
Levy	0	0	0	0.0%
Revenue Support Grant	0	0	0	0.0%
Non-Specific Revenue Grants				
New Homes Bonus Grant	(449)	(449)	0	0.0%
Rural Services Delivery Grant	0	0	0	0.0%
Local Council tax Support Grant	(100)	(96)	4	-4.0%
Benefits Administration Grant	(233)	(235)	(2)	0.9%
New Burdens Grant & Other Non-Specific Grants	0	0	0	0.0%
Homelessness Grant - New Burdens	(43)	(43)	0	0.0%
Flexible Homeless Support Grant	(275)	(275)	0	0.0%
Council Tax Requirement (Rother only)	(6,830)	(6,830)	0	0.0%
Other Financing				
Collection Fund (Surplus)/Deficit	336	336	0	0.0%
Contribution from reserves to fund capital expenditure	(1,670)	(704)	966	-57.8%
Contributions to/(from) Earmarked Reserves	(1,827)	(1,827)	0	0.0%
Total Income	(15,367)	(14,572)	795	-5.2%
Net Deficit/(Surplus)	0	1,237	1,237	0.0%

Reportable Virements

- Since the last report to Cabinet there has been the two reportable virements which have been reflected in the table above. Firstly in accordance with Cabinet's decision (Minute CB18/42 refers) the Council has provided an additional grant of £193,000 (funded from reserves) to the De La Warr Pavilion Charitable Trust to help meet the shortfall in pension funds relating to staff transferred to the Trust from the Council. Secondly the Garden Waste Officer post (£24,000) has been transferred from Resources to Housing and Community Services to increase operational efficiency during the first year of operating the new Waste Collection contract.

Review of Significant Variations to the Cost of Services

- The table above shows the Council is predicted to be in deficit by the year end by £1.2m. The majority of this relates to the cost of Services in the table at paragraph 1 which shows a deficit of £1,038,000, which is 7.5% greater than the Revised Budget and represents an increase of £980,000 from the Quarter 1 forecast reported to Cabinet on the 29 July this year. At this meeting, it was reported that there were several risks that could have an adverse impact on future forecasts and many of these have now materialised with clearer information on the detail. All budget risks will continue to be monitored closely and by the finance team who will continue to work with Heads of Services to identify corrective action to minimise the impact on reserves. Any ongoing impact of these overspends is also being considered and will need to be

reflected in the five year financial forecast currently being developed. As Members will be aware, reserves are being used to support the Revenue Budget and whilst sustainable in the short term this is not a medium or long term solution to achieve a balanced Revenue Budget. The Council's Rother 2020 programme envisaged delivering ongoing service based savings and it was forecast in the financial plan that this would need to include a contraction of the workforce. Given the increased financial pressure described in this report, the Council's Strategic Management Team will now take the following action:

- a. review vacant posts to identify if any can be deleted from the organisation without impacting on the priorities of the Council; and
 - b. ask for expressions of interest in taking voluntary redundancy. Again this will need to be assessed to ensure there is no impact on the priorities of the Council. The costs of these redundancies were built into the Medium Term Financial Strategy whereupon the costs would be recovered within a year.
4. At the same time it will also be sensible to consider any additional resources and expertise needed to deliver the new aims of the Council and the projects identified as the new Corporate Plan emerges. Any additional costs arising will however need to be met by equivalent savings elsewhere in the workforce or other operational budgets. Members should also consider that at the same time the new Corporate Plan is developed, it is likely that changes will need to be made to the Council's structure to best ensure delivery of the ambition of the Plan.
5. The main reasons for the variations identified at this stage are detailed in the paragraphs 6 to 13 below.

Executive Directors – Deficit £122,000

6. The predicted deficit is mainly due to the cost of district council elections which, as expected, will be funded from reserves, together with the purchase of new technology equipment for the new administration for improved efficiency.

Environmental Services – Surplus (£71,000)

7. Environmental Services' predicted surplus has decreased by £41,000 from £112,000 since the last reported forecast. The previously reported underspend related to vacant posts but a further review of this area, temporary appointments and other smaller variances has reduced the forecast surplus to £71,000.

Strategy and Planning – Deficit £59,000

8. The Strategy and Planning department forecast has changed from a surplus of £50,000 in Quarter 1 to a deficit of £59,000 in the current quarter. The department has continued to experience delays in appointments to vacant posts, which increased the under spend in this area by a further £47,000. However, Cabinet may recall that an unquantified risk around the achievement of Planning fee income was flagged in the last report and this has now been forecasted to under achieve against budget by £135,000.

Furthermore Land Charges income is now also expected to fall short of its target by £21,000.

Acquisitions, Transformation and Regeneration – Deficit £305,000

9. Several minor over spends totalling £68,000 across the Acquisitions, Transformation and Regeneration department were reported in the last quarter and these have since been reduced by £21,000. Furthermore, whilst the Property Investment Strategy continues to be rolled out successfully it is not in line with the planned timescales and income targets. Therefore rental income derived from property purchases is expected to be short of the budget by £258,000.

Housing and Community Services – Deficit £526,000

10. The Housing and Community Services department forecast is now projected to be over spent by £526,000. In the last report to Cabinet an over spend of £150,000 was included in the forecast due to the expected cost increases in the new Joint Waste contract, particularly in relation to garden waste collections. The Council's required contract specification levels have since been discussed with the new contractor, Biffa, and the estimated overspend is now expected to exceed the budget by a further £177,000.
11. Cabinet will be aware that a sum of £3m has been included in the approved Capital Programme for the purchase of housing to provide high quality temporary accommodation for homeless people and alleviate pressure on the Homelessness Budget by reducing the need to use private rented accommodation. In the meantime however, growing demand continues to put further pressure on the Revenue Budget, which is forecast to be overspent by £200,000 in the current financial year.
12. The other main forecast variances are the replacement of faulty equipment at both Bexhill and Rye Leisure Centres, including swimming pools, at a cost of approximately £75,000. A shortfall in income of £35,000 from Cemeteries has been identified since the last quarter and several other smaller over spends totalling £39,000 have also been identified.

Resources – Deficit £97,000

13. Several offsetting budget variances have been identified since the last quarter but the forecast overspend has remained fairly stable.

Non Service Budgets:

14. At this point Interest Income from investment returns are in line with the budget. The final year end position will depend on treasury management and property investment decisions made between now and March 2020.
15. A review of the Capital Programme has also resulted in a reduction in the use of reserves to fund projects. Reserves for 2019/20 are now expected to meet £704,000 compared to the original budget assumption of £1.67m. Some of the reduction reflects the confirmation of Disabled Facility Grant and also a number of items will now be funded through borrowing. This has been

reflected in the funding of the capital programme shown below and at Appendices A and B.

16. The projected outturn for funding any borrowing (MRP and Interest) is very much a worst case projection. If the delays in acquiring properties under the Property Investment Strategy continue the costs are likely to be lower than those currently shown in the table above.
17. At its meeting on 19 December 2018 (Minute CB18/51 refers) Cabinet agreed to fund East Sussex County Council to restore the number of grass cuts for highway verges to its previous levels for 2019/20. The cost to Rother was in the region of £40,000 and was funded from reserves. Given the financial position of the Council, it is proposed that this does not continue into 2020/21. A decision is required now as it may be that the Parish and Town Councils wish to meet this cost themselves and would need to ensure they include this when setting their precept for next financial year.

Collection Fund

18. The Council Tax part of the Collection Fund is currently forecast to be broadly in line with the annual estimate. The collection performance to the end of September is shown overleaf:

Council Tax	Equivalent period		
	2019/20	2018/19	2017/18
Collectable Annual debit (at 100% collection)	£75,668,605.17	£72,338,594.34	£67,899,479.70
Income Received	£43,349,286.58	£41,520,955.86	£39,148,243.98
Income Received as a % of collectable debit	57.29%	57.40%	57.66%
Budgeted yield (at 98.5% collection)	£74,549,856.52	£71,114,683.69	£66,599,906.61
Income Received as a % of budgeted yield	58.15%	58.39%	58.78%

19. For business rates it is forecast that the Council's net retained income will be higher than the budget by £170,000. The following table shows the collection performance to the end of September:

Business Rates	2019/2020	Equivalent Period 2018/2019
Collectable debit	£18,532,723.77	£18,527,752.01
Income Received	£10,669,016.93	£10,737,560.14
Income Received as a % of collectable debit	57.57%	57.95%
Amount outstanding for year	£7,863,706.84	£7,790,191.87

Capital Programme

20. Capital spend to the end of September 2019 totals £9.3m. As reported previously this includes the purchase of a commercial property known as

Glovers House in Bexhill at a cost of £7.8m including costs. A summary of spend to the end of September is shown at Appendix A, and the current overall Capital Programme is shown at Appendix B. This has not been amended at this stage to reflect any over or underspends save for Camber car parks.

21. Following meetings with Members, officers and contractors, an alternative way to improve the surface of the untarmacked car park in Camber has been achieved at a lower cost than previously tendered. The expected cost is now £46,000 and will be met through the Council's Revenue Budget.

Conclusion

22. The current forecast projects that for 2019/20, the Council will be overspent by in excess of £1.2m by the end of the financial year. Officers are closely monitoring spending and income together with taking positive action as set out in this report to mitigate this additional cost and in particular to minimise the impact on future years to minimise the call on the Council's reserves.

Malcolm Johnston
Executive Director

Anthony Leonard
Executive Director

Risk Assessment Statement

Regular financial reporting is integral to good decision making and therefore Members and officers need an up-to-date understanding of the Council's financial position.

Capital Programme 2019/20 – 30 September 2019

	2019/20 Budget £ (000)	Spend to 30 Sept £ (000)	2019/20 Outturn £ (000)	2018/19 Variance £ (000)
Acquisitions, Transformation and Regeneration				
Community Grants	130	27	130	0
East Parade - project B - Shelters and Heritage Hub	32		32	0
Cemetery Entrance	240	5	240	0
Blackfriars Housing Development		42	42	42
Rother 2020 Programme				
Property Investment Strategy - uncommitted	3,076		3,042	(34)
PIS - Beeching Road/Wainwright Road	250	101	250	0
PIS - Glovers House	7,812	7,844	7,844	32
PIS- Barnhorn Road	600	602	602	2
PIS - Beeching Road site 18-40	500		500	0
Rother 20/20 ICT Investment	45		45	0
Corporate Document Image Processing System				
Housing and Community Services				
De La Warr Pavilion - Capital Grant	53	40	53	0
Fairlight Coastal Protection	70	11	70	0
Sidley Sports and Recreation	300	13	300	0
Land Swap re Former High School Site	1,085		1,085	0
Bexhill Leisure Centre – site development	33	11	33	0
Disabled Facilities Grant	1,625	625	1,625	0
New Bins	121	13	121	0
Bexhill Promenade - outflow pipe				0
Bexhill Promenade – Protective Barriers	50		50	0
Housing (purchases – temp accommodation)	1,000		1,000	0
Reinforcement Works to Camber Car Parks	46		46	0
Strategy and Planning				
Highways works - London Road Bexhill	300		300	0
CIL Payments to Parish/Town Councils	200		200	0
Executive Directors & Corporate Core				
Accommodation Strategy	75		75	0
Lift for Amherst Road Offices	100		100	0
Resources				
Enterprise Resource Planning System upgrade	36		36	0
ICT Infrastructure – Ongoing Upgrade Programme	166	26	166	0
Total Capital Programme	17,945	9,360	17,987	42
Funded By:				
Capital Receipts	1,118		1,118	0
Grants and contributions (including CIL)	2,995		3,037	42
Borrowing	13,078		13,078	0
Capital Expenditure Charged to Revenue	704		704	0
Unfunded	50		50	0
Total Funding	17,945	0	17,987	42

Capital Programme – 2019/20 to 2024/25

	2019/20 Budget £'000	2020/21 Budget £'000	2021/22 Budget £'000	2022/23 Budget £'000	2023/24 Budget £'000	2024/25 Budget £'000
Acquisitions, Transformation and Regeneration						
Community Grants	130	130	130	130	130	130
East Parade - project A - Bexhill East Beach		288				
East Parade - project B - Shelters and Heritage Hub	32					
Cemetery Entrance	240					
Community Led Housing Schemes		450	150			
Blackfriars Housing Development		3,052				
Rother 2020 Programme						
Property Investment Strategy - uncommitted	3,076	7,000				
PIS - Beeching Road/Wainwright Road	250	3,000				
PIS - Glovers House	7,812					
PIS- Barnhorn Road	600	10,000	397			
PIS - Beeching Road site 18-40	500	460				
Rother 20/20 ICT Investment	45	345				
Corporate Document Image Processing System		435				
Housing and Community Services						
De La Warr Pavilion - Capital Grant	53	53	53	53	53	53
Fairlight Coastal Protection	70					
Sidley Sports and Recreation	300					
Land Swap re Former High School Site	1,085					
Bexhill Leisure Centre – site development	33	543	1,746	5,901	6,901	410
Disabled Facilities Grant	1,625	TBD	TBD	TBD	TBD	TBD
New Bins	121	108	108	108	108	108
Bexhill Promenade - outflow pipe		100				
Bexhill Promenade – Protective Barriers	50					
Housing (purchases – temp accommodation)	1,000	2,000				
Reinforcement Works to Camber Car Parks	46					

Capital Programme – 2019/20 to 2024/25

	2019/20 Budget £'000	2020/21 Budget £'000	2021/22 Budget £'000	2022/23 Budget £'000	2023/24 Budget £'000	2024/25 Budget £'000
Strategy and Planning						
Highways works – London Road Bexhill	300					
CIL Payments to Parish/Town Councils	200					
Executive Directors & Corporate Core						
Accommodation Strategy	75					
Lift for Amherst Road Offices	100					
Resources						
Enterprise Resource Planning System upgrade	36					
ICT Infrastructure – Ongoing Upgrade Programme	166					
Total Capital Programme	17,945	27,964	2,584	6,192	7,192	701

	2019/20 Budget £'000	2020/21 Budget £'000	2021/22 Budget £'000	2022/23 Budget £'000	2023/24 Budget £'000	2024/25 Budget £'000
Funded By:						
Capital Receipts	1,118	543	1,537	0	0	0
Grants and contributions	2,995	3,962	359	1,948	0	0
Borrowing	13,078	22,000	397	0	0	0
Capital Expenditure Charged to Revenue	704	1,359	291	291	291	291
Unfunded	50	100	0	3,953	6,901	410
Total Funding	17,945	27,964	2,584	6,192	7,192	701

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